



COUNCIL OF
THE EUROPEAN UNION

Brussels, 13 June 2007

LAST-MINUTE ACCREDITATION

EUROPEAN COUNCIL

Brussels, 21 and 22 June 2007

Journalists who have not applied for accreditation by the deadline (12.00 on Wednesday 13 June 2007) may apply for last-minute accreditation on-line via the website <http://www.consilium.europa.eu/eucouncil-de-accreditation>.

For security reasons, last-minute accreditation requests will be subject to comprehensive verification by the Belgian authorities; the Security Office of the General Secretariat may also check the bona fide character of applicants with their editors-in-chief/producers. These checks may cause long delays. If you follow the late accreditation procedure, you are advised to arrive at the accreditation office well in advance.

Accreditation:

- ◆ *Tuesday 19 June 2007: 09.30–13.00 and 14.00–17.00*
- ◆ *Wednesday 20 June 2007: 09.30–13.00 and 14.00–19.00*
- ◆ *Thursday 21 June 2007: 09.00–20.00*
- ◆ *Friday 22 June 2007: 08.30–20.00*

N.B.: The accreditation desk will close at 20.00 on Friday 22 June 2007 even if the European Council meeting is extended !!!

LEX building of the Council, Rue de la Loi 145, 1040 Brussels (There will be no accreditation facilities in the Justus Lipsius building).

Tel.: +32 2 280 41 87, +32 2 280 41 88

Fax: +32 2 280 41 89, +32 2 280 42 03

Press Office

press.office@consilium.europa.eu

http://www.consilium.europa.eu

When you collect your identification badge, you will be asked to present the following documents:

A. Journalists and technicians **already accredited with the European Institutions:**

- (1) interinstitutional press card delivered by the Commission (= yellow card with red letter "P" for journalists, pink card with the words "Presse technique" for technicians)
- (2) your valid passport or your national identity card (valid) issued by a Member State of the European Union, of EFTA or EEA countries
- (3) **for media representatives of Belgian nationality or resident in Belgium who are registering for the first time in 2007:**
the original copy of your application for security clearance signed by yourself.
(see our internet page: http://www.consilium.europa.eu/eucouncil-de-late_accreditation).

B. Other cases

Documents to be presented:

- your valid passport or your national identity card (valid) issued by a Member State of the European Union, of EFTA or EEA countries **and**
- your press card or if you do not have a press card, an **ORIGINAL** letter (faxes will not be accepted!) from your media organisation, signed by the editor-in-chief, specifying your professional status **and**
- **for media representatives of Belgian nationality or resident in Belgium who are registering for the first time in 2007:**
the original copy of your application for security clearance signed by yourself.
(see our internet page: http://www.consilium.europa.eu/eucouncil-de-late_accreditation).

*The assignment letter must be dated no more than 7 days before the start of the summit and must contain the following **5 items of information**:*

1. *Date*
2. *Name of the media organisation and its contact details*
3. *Name of the editor-in-chief and his/her contact details*
4. *Name of the media representative in question*
5. *Reference to the identity document (passport, identity card, etc.) that will be presented for accreditation, its number and its period of validity.*

Assignment letters which do not contain all the above details and which are not originals will be refused (specimen attached).

If you require further information or assistance with accreditation, please contact the Council's Press Office at:

press.office@consilium.europa.eu

Tel.: +32-2-281 62 31
+32-2-281 61 51
+32-2-281 89 69

Fax: +32-2-281 80 26
+32-2-281 85 41

SPECIMEN "ASSIGNMENT LETTER"

Media organisation:

Address:

Post Code:

Town:

Country:

Tel.:

Fax:

E-mail:

Place, day, month, year

(NB: dated **no more than 7 days** before the start of the meeting)

Subject: Last-minute accreditation for European Council of 21 and 22 June 2007 in Brussels

I the undersigned, *Full name*, editor-in-chief / producer of *Name of Media Organisation (direct tel., direct fax & personal e-mail)*, hereby confirm that *Full Name of Media Representative* works for our organisation and has been assigned to cover the above mentioned event.

Type of Identity Document of Media Representative:

Number of Identity Document:

Validity of Identity Document:

Signature:
