



ANNEX 1

European Union Integrated Rule of Law Mission for Iraq, EUJUST LEX,

Advertisement for EU seconded staff members

Organisation:	European Union Integrated Rule of Law Mission for Iraq, EUJUST LEX
Job Location:	Baghdad Liaison Office (BLO), Iraq Brussels Coordination Office (BCO), Belgium
Availability:	July 2009
Staff Regime:	Seconded by Contributing State
Job Titles/Vacancy Notice:	<p>Seconded (16 positions)</p> <p><u>Brussels Co-ordination Office (11 positions)-</u> 1 Rule of Law Experts (Penitentiary) 1 Rule of Law Expert (Judiciary) 2 Rule of Law Experts (Police) 1 Reporting Officer 2 General Coordinators Brussels 1 Assistant to the Administration 1 Deputy CIS Officer 1 Assisting Logistics Officer 1 Chief of Staff</p> <p><u>Baghdad Liaison Office (5 positions)</u> 1 Head of Office 1 Rule of Law Expert (Penitentiary) 1 Rule of Law Experts (Police) 2 General Coordinators Baghdad</p>
Deadline for applications:	15 May 2009
E-mail address to send the Job Application Form/CV:	cpcc.ejustlex@consilium.europa.eu
Information:	<p>For more information relating to selection and recruitment, please contact the General Secretariat of the Council of the European Union, CPCC:</p> <p>For operational and deployment-related questions:</p> <p>Mr Oliver Knoerich Council of the European Union, General Secretariat CPCC - Middle East/Asia Section Email: oliver.knoerich@consilium.europa.eu Tel: +32 (0) 2 281 3263</p>

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For questions on employment terms and conditions:

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The General Secretariat of the EU, through CPCC – Civilian Planning and Conduct Capability requests that Member States propose candidates for the following international expert positions for the European Union Integrated Rule of Law Mission for Iraq, EUJUST LEX according to the requirements and profiles described below.

The selection procedure will take place following reception of proposals and **subject to Council adoption of the Joint Action extending the Mission mandate until 30 June 2010.**

A. Essential Requirements

Member States are requested to ensure that the following essential requirements are strictly met and accepted in respect of civilian international experts to the EU Integrated Rule of Law Mission for Iraq, and that proposed candidates participate in appropriate selection procedures.

Citizenship – Citizen of a member state of the European Union (EU) and enjoying full rights as a citizen.

Integrity – The participants must maintain the highest standards of personal integrity, impartiality and self-discipline within the mission. Participants are not allowed to provide or discuss any information or document as a result of access to classified and/or sensitive information related with the mission or respective tasks and activities. The participants shall carry out their duties and act in the interest of the mission.

Negotiation Skills – The participants must have excellent negotiating skills and the ability to work professionally in a stressful and diverse environment.

Flexibility and adaptability – Be able to work in arduous conditions with a limited network of support. Ability to work professionally as a member of a team, in task forces and working groups with mixed composition (police, judicial, civilian and military staff).

Willingness to travel frequently into mission area and Middle East Region, with unpredictable working hours and a considerable workload. Must be able to cope with extended separation from family and usual environment.

Availability – To undertake any other administrative tasks related with the competences, responsibilities and functions of the respective position within the mission, on behalf of the Head of Mission.

Physical and mental health – Physically fit and in good health without any physical or mental problems or substance dependency which can impair operational performance in the Mission.

Ability to communicate effectively in English – Mission members must be fully fluent in written and oral English language. Report writing skills are especially needed.

Computer Skills – Skills in word processing, spreadsheets and email systems are essential. Knowledge of other IT tools will be an asset.

Serious deficiencies in any of these essential requirements will result in repatriation/termination of the contract.

B. Recommendable Requirements or Experience

Knowledge of the EU Institutions – To have knowledge of the EU Institutions and international standards, particularly related to the Common Foreign and Security Policy, including the European Security and Defence Policy.

Knowledge of the Iraq administrative structures – To have knowledge of the history, culture, social and political situation of the country. To have knowledge of the police, judiciary and penitentiary Iraq administrative structures (distinct advantage).

Training – To have attended a Civilian Crisis Management Course or have participated in an ESDP mission (desirable).

International Experience – To have international experience, particularly in crisis areas with multi-national and international organisations (desirable).

Language skills – knowledge of Arabic a distinct advantage. Knowledge of French desirable.

C. Essential Documents and Requirements for the Selected Candidates

Passport – The participants must obtain a valid passport from the respective national authorities.

Visas – Contributing countries and mission members must ensure that visas are obtained for entry into the mission area prior to departure from their home country. It is also essential to obtain any transit visas, which may be required for passage through countries en route to the mission.

Security Clearance required: To have or obtain a national security clearance at "EU SECRET" level or equivalent.

Certificate/Booklet of vaccination – To be in possession of a valid certificate/booklet of vaccination showing all vaccinations and immunisations received. To be vaccinated according to the required immunisations for the mission area.

Driver Licence – Be in possession of a valid civilian drivers licence for motor vehicles (Category B or equivalent). Able to drive any 4 wheel drive vehicles.

Brussels Coordination Office (11 positions)

Job Title	Rule of Law Expert (Penitentiary) (LEX 44) Brussels Coordination Office
Job Description	<ul style="list-style-type: none"> • To have the overall responsibility for co-ordinating Mission involvement in training programmes provided by Member States. • To understand and promote the concept of integrated courses to improve and develop the coordination, cooperation and trust between the judiciary, police and penitentiary systems. • To liaise, via the Mission's Baghdad Liaison Office, with Iraqi authorities for the purpose of matching the appropriate trainees to the training programmes. • To coordinate training interventions in Iraq. • To handle practical issues regarding courses in the Member States. • To monitor the daily operation of training programmes and accompanying trainees when needed during training programmes. • To liaise with trainees for the purpose of evaluation and development of training programmes and to prepare the necessary reports on these issues. • To contribute and assist with proposals for the reform of the Iraqi legislation, policies and procedures in the areas of judicial, penitentiary and policing. • To assess the training requirements of judicial, prosecutorial and penal staff in senior management skills, and propose programs and projects for adequate training and expertise. • To acquire and update knowledge and expertise on the Iraqi justice system.
Qualifications and Experience	<ul style="list-style-type: none"> • A University Degree in Law, Public Administration, Police Sciences, or equivalent training. • A minimum of 5 years of working experience in legal affairs, training, policing, public or penal administration or in criminal investigations with appropriate responsibilities at upper and strategic decision level. • To have experience in planning, management training or drafting procedural or criminal justice legislation. • To have experience in criminal policy planning or studies in comparative criminology. • To have working experience at national or international level as a Judge, Public Prosecutor, Criminal/Police Investigator, Head of Prison Unit or have been a Lecturer/Trainer in such areas • To have managerial or operational experience of functions and practises of penal institutions, especially prison administration services (desirable). • To have participated in transitional or other major judicial reforms at upper or strategy decision level (desirable).

Job Title	Rule of Law Expert (Judiciary) (LEX 39) Brussels Coordination Office
Job Description	<ul style="list-style-type: none"> • To have the overall responsibility for co-ordinating Mission involvement in training programmes provided by Member States. • To understand and promote the concept of integrated judicial courses to improve and develop the coordination, cooperation and trust between the judiciary, police and penitentiary systems. • To liaise, via the Mission's Baghdad Liaison Office, with Iraqi authorities for the purpose of matching the appropriate trainees to the training programmes. • To coordinate training interventions in Iraq. • To handle practical issues regarding courses in the Member States. • To monitor the daily operation of training programmes and accompanying trainees when needed during training programmes. • To liaise with trainees for the purpose of evaluation and development of training programmes and to prepare the necessary reports on these issues. • To contribute and assist with proposals for the reform of the Iraqi legislation, policies and procedures in the areas of judicial, penitentiary and policing. • To assess the training requirements of judicial, prosecutorial and penal staff in senior management skills, and propose programs and projects for adequate training and expertise. • To acquire and update knowledge and expertise on the Iraqi justice system.
Qualifications and Experience	<ul style="list-style-type: none"> • A University Degree in Law, Public Administration, Police Sciences, or equivalent training. • A minimum of 5 years of working experience in legal affairs, training, policing, public or penal administration or in criminal investigations with appropriate responsibilities at upper and strategic decision level. • To have experience in planning, management training or drafting procedural or criminal justice legislation. • To have experience in criminal policy planning or studies in comparative criminology. • To have working experience at national or international level as a Judge, Public Prosecutor, Criminal/Police Investigator, Head of Prison Unit or have been a Lecturer/Trainer in such areas • To have participated in transitional or other major judicial reforms at upper or strategy decision level (desirable).

Job Title	Rule of Law Expert (Police) (LEX 30 and LEX 34) Brussels Coordination Office
Job Description	<ul style="list-style-type: none"> • To have the overall responsibility for co-ordinating Mission involvement in training programmes provided by Member States. • To understand and promote the concept of integrated judicial courses to improve and develop the coordination, cooperation and trust between the judiciary, police and penitentiary systems. • To liaise, via the Mission's Baghdad Liaison Office, with Iraqi authorities for the purpose of matching the appropriate trainees to the training programmes. • To coordinate training interventions in Iraq. • To handle practical issues regarding courses in the Member States. • To monitor the daily operation of training programmes and accompanying trainees when needed during training programmes. • To liaise with trainees for the purpose of evaluation and development of training programmes and to prepare the necessary reports on these issues. • To contribute and assist with proposals for the reform of the Iraqi legislation, policies and procedures in the areas of judicial, penitentiary and policing. • To assess the training requirements of judicial, prosecutorial and penal staff in senior management skills, and propose programs and projects for adequate training and expertise. • To acquire and update knowledge and expertise on the Iraqi justice system.
Qualifications and Experience	<ul style="list-style-type: none"> • A University Degree in Law, Public Administration, Police Sciences, or equivalent academic training. • A minimum of 5 years of working experience in legal affairs, training, policing, public or penal administration or in criminal investigations with appropriate responsibilities at upper and strategic decision level. • To have experience in planning, management training or drafting procedural or criminal justice legislation. • To have experience in criminal policy planning or studies in comparative criminology. • To have working experience at national or international level as a Judge, Public Prosecutor, Criminal/Police Investigator, Head of Prison Unit or have been a Lecturer/Trainer in such areas • To have managerial or operational experience of functions and practises of penal institutions, (desirable). • To have been participated in transitional or other major judicial reforms at upper or strategy decision level (desirable).

Job Title	Reporting Officer (LEX 05) Brussels Coordination Office
Job Description	<ul style="list-style-type: none"> • To prepare precise summaries and reports arising from the Head of Mission's and other Mission meetings. • To draft all reports which are required by the Mission, such as 6-Monthly Reports, Monthly Assessment Reports, Weekly Reports, Administration Management Reports, Interim Reports, Final Reports, Special Reports and Incident Reports. • To draft press releases and act as the alternative mission public spokesperson when required. • To prepare and draft situation reports and other reports as required by the Head of Mission. • To prepare precise summaries and reports concerning political issues arising in the Mission and advising Mission members on reporting. • To undertake any other tasks required by the Head of Mission.
Qualifications and Experience	<ul style="list-style-type: none"> • University Degree in Political Sciences, International Relations, Diplomacy, Social Sciences or training relevant to the specific post. • A minimum of 3 years of relevant experience. • International experience preferable, particularly in crisis area with multi-national and international organisations, ideally in a political advisory mission. • Experience in matters relating to the Middle East, particularly Iraq and neighbouring countries. Knowledge of the language, history, culture and the social and administrative structures are an advantage. • Excellent interpersonal and communications skills, familiarity with diplomatic protocol.

Job Title	General Coordinator - Brussels Coordination Office - 2 positions (LEX 29 and LEX 61) Brussels Coordination Office
Job Description	<ul style="list-style-type: none"> • To conduct technical liaison with the Baghdad Liaison Office and to facilitate Brussels Coordination Office efforts in Iraq. • To assist the Brussels Coordination Office regarding the selection of trainees for the courses. • To coordinate issues regarding the selection of trainees for courses with the Baghdad Liaison Office. • To coordinate arrangements for security of trainees for courses in the Member States. • To coordinate arrangements for security of Member States experts and Mission staff for courses in Iraq and region. • To review instructions, regulations, methodology and equipment concerning trainees. • To review instructions, regulations, methodology and equipment concerning Member States experts and Mission staff.
Qualifications and Experience	<ul style="list-style-type: none"> • A minimum of 5 years of working experience in legal affairs, training, policing, public administration or in criminal investigations with appropriate responsibilities at upper and strategic decision level. • Good knowledge of judicial reform process and the functions and practices of criminal investigations and prosecutions, including institutional arrangements. • To have working experience at national or international level in the field of judiciary, Public Prosecution, Criminal/Police Investigation or Prison Management or in training institutions related to these fields. • To have managerial or operational experience of functions and practises of penal institutions, especially prison administration services. • To have experience in planning, training or drafting procedural or criminal justice legislation.
Additional Requirements	<ul style="list-style-type: none"> • To have experience in transitional or public reforms at upper or strategy decision level (desirable).

Job Title	Assistant to the Administration (LEX 21) Brussels Coordination Office
Job Description	<p>Under the guidance and authority of the Administrative Officer :</p> <ul style="list-style-type: none"> • assist the administration with the daily support of the Mission; • perform administrative and secretarial duties, draft memos, letters, faxes and other requested documents; • arrange meetings, draft itineraries, file documents, maintain filing systems - both electronically and as hard copies - and record data in appropriate databases and files; • assist the administration in the management of leave requests, duty rosters, stationary requests, register and allocation of files, and allocation of translations; • assist the administration in the management of personnel contracts and files, and the liaison with authorities on taxes, social security and any other issue related to personnel; • set up and maintain contact databases; • schedule appointments and meetings and maintain contacts, as necessary; • handle the Mission car and support the Mission with driving; • provide any support to ensure that the Mission is running smoothly; • support the Head of Administration on any other administrative duty; • assist in the arrangement of conferences and seminars; • Assist the Mission on in-country activities;
Qualifications and Experience	<ul style="list-style-type: none"> • Degree in Law, Public Business Administration or equivalent training. • Minimum of 5 years of operational experience. • International experience in crisis areas with multi-national and international organisations, preferably in European Union Crisis Management Operations (desirable). • Microsoft Windows XP / Vista • Microsoft Office 2003-2007 • Microsoft Power Point
Additional Requirements	<ul style="list-style-type: none"> • Excellent level of written and spoken English

Job Title	Deputy Communication and Information Systems (CIS) Officer Brussels Coordination Office (LEX 16)
Job Description	<p>Under the guidance and authority of the CIS officer :</p> <ul style="list-style-type: none"> • Coordinate the inventory with the Administration as required, providing for instance number, technical specification, location of Mission equipment. • Provide, repair, upgrade, replace and maintain supported hardware. • Install, upgrade and maintain supported software. • Assume responsibility for the optimal level of access to the networking system for Mission staff. • Assess the needs for hardware and software for Mission staff to perform its duties. • Be responsible for accurate, detailed and updated inventory of the hardware and software distributed in the Mission in co-ordination with the Administration. • Supervise the performance of EU supported systems for the Mission within the Mission area and the transfer to other areas/regions. • Design and management of documentation of hardware and software requirements. • Provide advice and generic training to the users of Mission software and hardware for the performance of their duties. • Assist the CIS Officer in the creation and management of a CIS plan for the mission, taking into consideration the administrative, logistical and operational requirements of the Mission. • Assist in establishing and maintaining secure Mission communication and information systems. • Provide technical and implementation advice for computer networks and create the necessary databases to serve the diverse administrative and operational requirements of the Mission. • Provide technical advice on all communication and computer matters to Mission members. • Provide on-line as well as on-site assistance regarding the use of IT equipment and office automation software packages (e.g. e-mail, word processing, spreadsheets, presentation packages, database applications, Internet browsers, workstation operating systems). • Issue precise reports concerning communication system issues. • Assist in establishing Standard Operating Procedures containing policies and directives relating to all communication and computer issues. • Continuously review Mission communication and information systems and assist the CIS Officer in providing the Head of Administration with recommendations for improvements
Qualifications and Experience	<ul style="list-style-type: none"> • A Degree in IT, business administration or equivalent training • At least 5 years of experience as IT officer or equivalent <p>To have knowledge of the following areas:</p> <ul style="list-style-type: none"> • Security Information Management (essential) • Microsoft Windows Server Technology <ul style="list-style-type: none"> – Administration – Security • MySQL Database Administration • Structured Query Language • Active Directory and Shared Point • Telecommunications <ul style="list-style-type: none"> – Satellite Dish Installation and Monitoring – Routers Switch and VPN (NETASQ) • Internet programming languages e.g. ASP, PHP, Perl • Microsoft Windows XP/ Vista • Microsoft Office 2003-2007

Job Title	Assisting Logistics Officer (LEX 22) Brussels Coordination Office
Job Description	<p>Under the guidance and authority of Head of Logistics:</p> <ul style="list-style-type: none"> • To assist in the coordination and management of the complete transport support for the mission and the implementation of transport policies and guidelines. • To assist provide advice and support to managers and staff on transport related matters, ensuring the necessary distribution of transport resources. • To accompany and operate transfers of trainees. • To assist in the production of reports concerning transport issues, proposing/recommending changes and improvements, ensuring accuracy and comprehensive policies and guidelines to the transport aspects of the mission. • To operate a management system that includes transparent and objective analysis of transport requirements and future needs. • To ensure the effective management of transfers of trainees including negotiating and arranging accommodation and transport needs. • To provide advise, support and training to managers and staff on transport related matters. • To schedule appointments and meetings and maintain contacts, as necessary. • To arrange meetings, draft itineraries, file documents, maintain filing systems - both electronically and as hard copies - and record data in appropriate databases and files. • To perform other administrative work related duties.
Qualifications and Experience	<ul style="list-style-type: none"> • Degree in Logistics, Administration, Secretariat, Social Sciences or equivalent training. • To have a minimum of 2 years of experience with administrative tasks.
Additional Requirements	<ul style="list-style-type: none"> • Excellent level of written and spoken English.

Job Title	Chief of Staff (LEX 25) Brussels Coordination Office
Job Description	<ul style="list-style-type: none"> • To follow internal and external developments relating to Mission operational goals and to fully brief the Head of Administration and the Deputy Head of Mission. • To enforce the guidance and directives provided through the Head of Mission to ensure all operational tasks are performed efficiently and effectively across the mission area. • To fully and expeditiously update the Head of Mission about mission related operational issues on a 24-hour basis, namely unexpected or emergency events that require immediate action. • To draft operational guidelines and directives, including operation orders for all Mission operational activities in consultation with the Mission Security Officer and other Mission Staff. • To ensure the production of accurate required reports relating to operational activities, as well as Mission Situation Reports and Monthly Assessment Reports. • To collaborate in the preparation of documents/reports to be signed by the Head of Mission. • To be responsible for supervision of operations. • To cooperate closely with the Mission management. • To undertake any other tasks required by the Head of Mission.
Qualifications and Experience	<ul style="list-style-type: none"> • University Degree in police matters or equivalent training. • To have a rank of Major, Chief Inspector, Captain or equivalent seniority. • To have a minimum of 6 years of professional experience with relevant operations, in particular with Operations Centres, Communications Centre and SITCEN. • To be able to work in teams on appropriate shifts across 24 hours period. • To have international experience, particularly in crisis areas with multi-national and international organisations (desirable). • Attended an EU Civilian Crisis Management Course or have participated in an ESDP mission (desirable).

Baghdad Liaison Office

(5 positions)

Job Title	Head of Office (LEX 56) Baghdad Liaison Office
Job Description	<ul style="list-style-type: none">• To head the Baghdad Liaison Office as a representative of the Mission.• To lead and oversee all staff deployed in the Baghdad Liaison Office.• To oversee technical liaison with the Council of Judges and Iraq Ministries of Justice and Interior, and to facilitate assistance for Member States' ongoing bilateral efforts.• To oversee the building of long term planning and capacity.• To oversee the assistance of the Iraq authorities regarding the selection of personnel for the courses.• To oversee the coordination of the arrangements for security and travel of the attendees for the courses.• To oversee the assessment of the capacity and professional skills of senior and high potential mid career officials, officers, judges, prosecutors, lawyers and administrative officers.• To oversee the contribution to the assessment of how available resources and personnel for training purposed should be deployed, inside and outside Iraq.• To oversee the assessment of needs for the development of skills, policies and procedures of police, prosecutors and judges in the criminal justice system.• To oversee the identification of needs assessments and overall plans for the senior management capacity building in the public administration sector, in particular across the criminal justice system (police, judiciary, prosecutors and penitentiary).• To propose measures for the development and capacity building of the civilian public administration, namely in the field of the criminal justice system.• To propose specialised training programmes for the police, judiciary and penitentiary.
Qualifications and Experience	<ul style="list-style-type: none">• University degree in Law, Police Sciences, Social Sciences, Public or Business Administration, Economics or equivalent training.• A minimum of 10 years of working experience in legal affairs, training, policing, public administration or in criminal investigations with appropriate responsibilities at middle decision level• To have working experience at national or international level in the police, judiciary or penitentiary sector.
Additional Requirements	<ul style="list-style-type: none">• Excellent level of written and spoken English

Job Title	Rule of Law Expert (Penitentiary) (LEX 55) Baghdad Liaison Office
Job Description	<ul style="list-style-type: none"> • To conduct technical liaison with the Iraq Ministry of Justice and to facilitate assistance for Member States' ongoing bilateral efforts. • To assess the Iraq criminal justice system and draft concept papers concerning possible programmes and policies to be implemented by the integrated mission. • To build long term strategic planning and policy making capacity. • To assist the Iraq authorities regarding the selection of personnel for the courses. • To coordinate the arrangements for security and travel of the attendees for the courses. • To assess the management capacity and professional skills of senior and high potential mid career officials, officers and administrative officers. • To review instructions, regulations, methodology and equipment concerning detention. • To identify needs assessments and overall plans how available resources and personnel for training purposes should be deployed, inside or outside Iraq. • To assess needs for developing the skills, policies and procedures of the penitentiary. • To identify needs assessments and overall plans for the senior management capacity building in the public administration sector, in particular across the criminal justice system (police, judiciary, prosecutors and penitentiary). • To propose policies and programme measures for the development and capacity building of the civilian public administration, namely in the field of the criminal justice system. • To propose specialised training programmes for the penitentiary. • To carry out all other tasks as required by the Head of Mission to ensure that the team is cohesive and effective in all aspects of its work.
Qualifications and Experience	<ul style="list-style-type: none"> • A University Degree in Law, Police Sciences, Social Sciences, Public or Business Administration, Economics or equivalent training. • A minimum of 10 years of working experience in legal affairs, training, policing, public administration or in criminal investigations with appropriate responsibilities at upper and strategic decision level. • Good knowledge of judicial reform process and the functions and practices of criminal investigations and prosecutions, including institutional arrangements. • To have working experience at national or international level as a Head of Prison Unit. • To have managerial or operational experience of functions and practises of penal institutions, especially prison administration services. • To have experience in planning or drafting procedural or criminal justice legislation.
Additional Requirements	<ul style="list-style-type: none"> • Experience in transitional or public reforms at upper or strategy decision level (desirable). • Excellent level of written and spoken English.

Job Title	Rule of Law Expert (Police) (LEX 54) Baghdad Liaison Office
Job Description	<ul style="list-style-type: none"> • To conduct technical liaison with the Iraq Ministry of Interior, and to facilitate assistance for Member States' ongoing bilateral efforts. • To assess the Iraq criminal justice system and draft concept papers concerning possible programmes and policies to be implemented by the integrated mission. • To build long term strategic planning and policy making capacity. • To assist the Iraq authorities regarding the selection of personnel for the courses. • To coordinate the arrangements for security and travel of the attendees for the courses. • To assess the management capacity and professional skills of senior and high potential mid career officials, officers and administrative officers. • To review instructions, regulations, methodology and equipment concerning policing. • To identify needs assessments and overall plans how available resources and personnel for training purposes should be deployed, inside or outside Iraq. • To assess needs for developing the skills, policies and procedures of police. • To identify needs assessments and overall plans for the senior management capacity building in the public administration sector, in particular across the criminal justice system (police, judiciary, prosecutors and penitentiary). • To propose policies and programme measures for the development and capacity building of the civilian public administration, namely in the field of the criminal justice system. • To propose specialised training programmes for the police. • To carry out all other tasks as required by the Head of Mission to ensure that the team is cohesive and effective in all aspects of its work.
Qualifications and Experience	<ul style="list-style-type: none"> • A University Degree in Law, Police Sciences, Social Sciences, Public or Business Administration, Economics or equivalent academic training. • A minimum of 10 years of working experience in legal affairs, training, policing, public administration or in criminal investigations with appropriate responsibilities at upper and strategic decision level. • Good knowledge of judicial reform process and the functions and practices of criminal investigations and prosecutions, including institutional arrangements. • To have working experience at national or international level as a Criminal/Police Investigator. • To have managerial or operational experience of functions and practises of police services. • To have experience in planning or drafting procedural or criminal justice legislation.
Additional Requirements	<ul style="list-style-type: none"> • To have experience in transitional or public reforms at upper or strategy decision level (desirable). • Excellent level of written and spoken English.

Job Title	General Coordinator - Baghdad Liaison Office - 2 positions (LEX 57 and LEX 58)
Job Description	<ul style="list-style-type: none"> • To conduct technical liaison with the Council of Judges and Iraq Ministries of Justice and Interior, and to facilitate assistance for Member States' ongoing bilateral efforts. • To build long term planning and capacity. • To assist the Iraq authorities regarding the selection of personnel for the courses. • To coordinate the arrangements for security and travel of the attendees for the courses. • To assess the capacity and professional skills of senior and high potential mid career officials, officers, judges, prosecutors, lawyers and administrative officers. • To contribute to the assessment of how available resources and personnel for training purposes should be deployed, inside or outside Iraq. • To assess needs for the development of skills, policies and procedures of police, prosecutors and judges in the criminal justice system. • To identify needs assessments and overall plans for the senior management capacity building in the public administration sector, in particular across the criminal justice system (police, judiciary, prosecutors and penitentiary). • To propose measures for the development and capacity building of the civilian public administration, namely in the field of the criminal justice system. • To propose specialised training programmes for the police, judiciary and penitentiary.
Qualifications and Experience	<ul style="list-style-type: none"> • A minimum of 5 years of working experience in legal affairs, training, policing, public administration or in criminal investigations with appropriate responsibilities at middle decision level. • To have working experience at national or international level.
Additional Requirements	<ul style="list-style-type: none"> • Excellent level of written and spoken English.