



EUROPEAN COUNCIL
- Press Office -

Brussels, 11 June 2014

European Council
26 and 27 June 2014
Ypres / Brussels, Justus Lipsius building

GENERAL INFORMATION AND MEDIA ACCREDITATION

A. GENERAL INFORMATION

The European Council will take place on 26 and 27 June 2014.

On 26 June the European Council will meet in Ypres for a commemoration ceremony to mark the centenary of the outbreak of the First World War. The ceremony will begin in the late afternoon and will be followed by a dinner for the heads of state or government.

The event will include several photo / image opportunities for the media and a filing centre aimed mainly at audiovisual media will be available (places will be limited).

The event will also be broadcast live at the main press centre in the Justus Lipsius building in Brussels.

On Friday 27 June the European Council will meet as usual in Brussels, in the Justus Lipsius building at Rue de la Loi/Wetstraat 175.

Detailed information on the media programme, press centre in Brussels and media facilities in Ypres will be available soon.

P R E S S

B. MEDIA ACCREDITATION

Media accreditation is essential both for the European Council meeting in Brussels and for the ceremonies to be held in Ypres.

An additional pass must be obtained for access to the press facilities in Ypres. Details will be published shortly.

1. REGISTRATION (online only)

Journalists holding a 6-month badge do not need to register.

Complete the accreditation form

www.european-council.europa.eu/media-accreditation

APPLICATION DEADLINE: 12.00 on 18 June 2014

You will receive an acknowledgement of receipt by email.

By registering before the deadline, you will avoid additional formalities and procedures.

NB: Trainees with media organisations who do not possess a press card are not entitled to request accreditation.

Please take note of the instructions below before applying for accreditation:

- 1) ***If you have registered for previous European Council meetings in Brussels:***
enter your email address and password and complete the procedure by following the on-screen instructions.
- 2) ***If this is your first registration:***
Before starting, you will require:
 - a recent ID-size photograph in JPEG (.jpg) format
 - the number of your passport or identity card
 - the number of your press card.

Click on the "Registration" button and follow the on-screen instructions.

REMINDER:

- When registering online, please be very careful when entering your details. Even simple errors (e.g. reversal of first name and surname) may result in a failed security check and hence a refusal for technical reasons to issue the accreditation.
- All identity documents (identity and press cards) mentioned on the online accreditation form **must** be valid on the day of the European Council.

2. Collection of badges

Accreditation badges must be collected from the **LEX building** (Rue de la Loi/Wetstraat 145, Brussels):

- Tuesday 24 June 9.30 - 13.00 and 14.00 - 17.00
- Wednesday 25 June 9.30 - 13.00 and 14.00 - 19.00
- Thursday 26 June 9.00 - 18.00 (to be confirmed)
- Friday 27 June from 8.00 to the end of the final press conference

N.B. **The accreditation desk will close at 22.00 on Friday 27 June at the latest** even if the meeting continues beyond this time.

Media representatives travelling to Ypres must collect their accreditation badges in Brussels.

When you collect your identification badge, you must present the following documents:

- **a valid passport** (or if you are a national of a Member State of the European Union, an EFTA country or an EEA country, your valid national identity card),
- **a valid press card** (or if you are a media representative from a country which does not issue press cards, the **ORIGINAL** of a letter - faxes will not be accepted - signed by the editor-in-chief of your media organisation, confirming your status as a journalist and that you are covering the European Council),
- for media representatives of Belgian nationality or resident in Belgium: the original signed copy of your application for security clearance as provided during the online registration process.

No accreditation badge will be issued if you cannot present these documents.

3. Group registration and collection of badges

It is possible to organise the group collection of badges. The person in charge of collecting badges for a group must register and follow the instructions entitled "group collection of badges".

That person will be authorised to collect only the badges of participants registered in the accreditation system under the "group collection" procedure. Participants registered for the same media organisation (but not included on the "group collection" list) must collect their badges themselves.

The person collecting the badges must present:

- the **ORIGINAL** of a letter (faxes will not be accepted) indicating authorisation by his/her media organisation to collect those badges;
- for participants of Belgian nationality or resident in Belgium, **the original of the security clearance applications signed by each of the persons concerned.**

Contact information

For any additional information, please contact the Press Office of the General Secretariat of the Council: tel. +32 (0)2 281 90 00; email: press.accreditation@consilium.europa.eu
