



Council of the European Union
General Secretariat

Directorate-General Organisational Development and Services
The Director-General

2019 ANNUAL ACTIVITY REPORT OF THE AUTHORISING OFFICER BY DELEGATION

31 March 2020

For the attention of the Secretary-General of the Council

I. INTRODUCTION - MISSION STATEMENT

The Directorate-General Organisational Development and Services (hereafter abbreviated to 'ORG') is the backbone of the General Secretariat of the Council ('GSC'). It provides for a modern, flexible and customer-oriented organisation in a rapidly changing environment. It is a key service provider in charge of human resources, protocol and meeting services, buildings and logistics, financial management and safety and security. It is also a driving force for organisational development, responsible for steering many modernisation projects. Finally, ORG plays a central role in the internal governance structures of the GSC. Amongst other things, it is responsible for running the GSC Advisory Management Board.

The structure of ORG includes:

- ORG.1 Human Resources Directorate
- ORG.2 Protocol and Meetings Directorate
- ORG.3 Buildings and Logistics Directorate
- ORG.4 Finance Directorate
- ORG.5 Safety and Security Directorate
- ORG.A Organisational Development Unit

II. PERFORMANCE OF DUTIES

A) PERFORMANCES/ACHIEVEMENTS

Specific achievements of DG ORG in 2019 were:

- the organisation of a total of 7 668 meetings, which is 65 fewer than in 2018. This stable trend (i.e. a 1 % decrease with respect to 2018) masks a contrasting upward trend of 22 % for Coreper 2 meetings though also a 14 % decrease in working party and other meetings, reflecting a legislative process reaching maturity after the initial technical work. Determining factors were the Coreper 2 debate on the Multiannual Financial Framework (MFF) and the transition to new

leadership for the EU institutions, which led to a slowdown in new legislative proposals. More details can be found under the section on ORG.2;

- ensuring the safety and security of the President, ministers, delegates, journalists, visitors and staff during events mentioned above and in office, as well as ensuring the safety and security of all Council buildings and assets ;
- the management of 2200 interpretation requests (28.7% of meetings), 12% fewer than in 2018¹. In line with the decrease in meeting activity and despite a 2% increase in the i-slot price (EUR 10 higher than in 2018), interpretation costs decreased by 11 % (EUR 62.2 million, compared to EUR 70 million in 2018) and covered 62 480 interpreter days, a 13% decrease compared to 2018;
- the acquisition of the Europa Building ('EB') was completed by signing with the Belgian State the notarial act for the acquisition in November 2019. The balance of the purchase price was paid in the same month;
- renovation and modernisation projects, including for one of the largest meeting rooms in the Justus Lipsius Building ('JL'), room 50.1, for the fire detection system in the same building and for the kitchen and restaurant in the JL;
- entry into operation of new inter-institutional IT systems for human resources management, such as Sysper, related to HR, and MiPS, related to missions;
- the transfers of a number of responsibilities from the GSC to the PMO, such as those related to the establishment of individual rights and to the validation of salaries;
- finalisation and go-live of the Integrated Financial and Activity Planning tool ('IFAP') project, whose main objective is to improve the quality and relevance of financial information by harmonising the granularity and by establishing a link between financial planning and budget implementation in the financial management system 'SOSII', which now integrates annual and multi-annual financial planning and enables reporting at the level of budget planning and implementation activities;
- completion of the e-submission pilot project related to the further digitalisation of public procurement, enabling electronic reception of tenders in open procedures as from mid-2020;
- leading the follow-up to the GSC staff survey that took place in the autumn of 2018, identifying the lessons learned from this first comprehensive staff survey at the GSC and applying these in the preparations for the second survey in 2020.

Performance/Achievements by departments

ORG.1 - Human Resources

The mission of the Human Resources Directorate is to manage human resources within the GSC, which at the end of 2019 amounted to 2971.75 full time equivalents. This work includes the management of salaries, missions, individual rights, staffing and recruitment, staff development and health and social services.

The structure of ORG.1 includes:

- Staffing and mobility unit
- Staff development unit
- Working conditions and staff support unit
- Salaries / missions unit
- Healthcare and social services unit
- Legal advisors to the administration unit
- Equal opportunities office

¹ Active language interpretation per meeting room is used for calculation purposes.

The directorate proceeded with its continued efforts to improve organisational efficiency, flexibility and dynamics.

Other achievements of ORG.1:

- simplification and improvement of HR procedures, including those relating to administrative procedures, organisational efficiency and staff development; enhancing career opportunities for staff; reinforce sharing of experience and knowledge across the GSC; promotion of modern communication tools and sustaining the prevention of psychosocial risks;
- establishment of a one-stop 'HR&You' desk servicing all staff on issues relating to the HR directorate;
- continued implementation of the 'Moving Resources to Tasks' framework;
- improvements to the GSC's ethical culture and standards in order to meet the 'ethical challenge', including supporting managers in tackling ethical questions;
- new staff development policy;
- modernisation of the traineeships programme.

With regard to core business in the directorate the following numbers are highlighted: 2105 staff procedures processed by the Working conditions and Staff support unit, 21545 participants in staff development activities, 3085 training sessions, 40000 payments initiated by the Salaries Sector, 5813 missions reimbursed within 15 days, 1225 annual medical examinations, 4929 interventions of social assistants, 4457 medical interventions for childcare.

The Staff Committee falls directly under the purview of the Director-General, however, its chair is granted a sub-delegation as authorising officer by the Director of ORG.1.

ORG.2 - Protocol and Meetings

The mission of the Protocol and Meetings Directorate is to provide protocol and meeting services, including catering, technical and financial support, to the European Council and its President, the Council of the European Union and its preparatory bodies, the Presidency of the Council of the European Union, the High Representative, the Euro Group and its President, the General Secretariat of the Council and its Secretary-General.

The structure of ORG.2 includes:

- Protocol unit
- Meetings unit
- Catering unit
- Support unit

Specific achievements, in more detail, included the organisation of 7 668 meetings: seven European Councils at Heads of State and Government level (including three Article 50 meetings and one European Council extended to three days in June), two special meetings of the European Council, 77 Councils at ministerial level, 152 Coreper meetings (including 29 Coreper Article 50 meetings), 3 734 Working Party meetings, 3 685 other meetings and/or room reservations mostly requested by ORG for Member State delegations' briefings, room maintenance technical interventions, presentations and information sessions. Other important meetings were two Euro Summits and a number of special meetings (including one informal dinner of the Heads of State and Government), a major international event held in Brussels, the Brussels III '*Supporting the future of Syria and the region*' conference (85

delegations), two bilateral summits in Brussels (with Japan and China) and two bilateral summits abroad (in Ukraine and Canada), one multilateral EU summit abroad (Sharm El-Sheikh-LAS) and participation in several multilateral events abroad (Osaka-G20, Biarritz-G27, New-York UNGA, Madrid-COP25).

Other achievements of ORG.2:

- the successful negotiation with SCIC to provisionally implement a complementary remote interpretation system for a maximum of 30 Council ministerial lunches in 2020.
- managing for the President of the European Council ('PEC') an increased number of visits, activities, missions, signing ceremonies, official catering events and receptions, including for the newly-elected PEC, all of which required major protocol and catering support.

Significant human and financial resources were invested in supporting the period of transition from the former PEC to the newly-elected PEC. The main challenge for ORG.2 has been to maintain its capacity to react rapidly and to provide state-of-the-art technology and organisational assistance, while operating complex facilities, without compromising staff wellbeing and business continuity.

ORG.3 - Buildings and Logistics

The mission of the Buildings and Logistics Directorate is to ensure the sound management of Council buildings, including building projects, maintenance, financial management and logistical services, such as office supplies and furniture, removal services and transport services.

The structure of ORG.3 includes:

- Buildings unit
- Logistics unit
- Finance unit

Achievements of ORG.3:

- integration of the Europa Building into the Eco-Management and Audit Scheme (EMAS);
- creation of more collaborative workspaces in Justus Lipsius;
- creation of business centres with the necessary technical equipment and furniture in the Justus Lipsius, Europa and Lex buildings;
- creation of small meeting rooms for trilogues ;
- renovation of training rooms to enable more modern and interactive training courses;
- provision of new parking facilities for cyclists in Rue de la Loi;
- software customisation on applications to manage transport services and financial processes linked to buildings and logistics;
- provision of logistical services relating, for example, to the car fleet and equipment, and to provision of transport, furniture, office supplies, warehousing and removals;
- conducting important procurement procedures to guarantee continuity in implementing the directorate's mission with regard to buildings and logistics;
- managing 16965 interventions on buildings, mainly reported by the Buildings helpline (dispatching activity);
- creation of around 800 new building projects in 2019 to adapt technical equipment and the existing space of the buildings to changing operational requirements;

- managing 2091 moves within the buildings (newcomers, mobility and organisational changes) and contributing furniture and other logistical support to 954 events.

ORG.4 - Finance

The mission of the Finance Directorate is to ensure that the financial resources granted by the European Union budget authorities or by the ATHENA² Special Committee are managed according to the principles of sound financial management (economy, efficiency and effectiveness) and in compliance with the applicable financial regulations.

The structure of ORG.4 includes:

- Projects and financing unit (ATHENA)
- Budget management unit
- Procurement coordination unit
- Accounting unit

Achievements of ORG.4:

- provision of support to authorising officers implementing the 2019 budget (overall Council budget implementation rate for 2019 is 92,3%), preparation of the draft budget 2020, provision and advice / support on finance-related (inter)institutional procedures such as negotiations and discharge;
- delivery of the annual financial statements, performance of underlying accounting activities and progressive digitalisation of routine procedures, including an increase, to 57%, in electronic reception of all invoices;
- management of 40 new category A procurement procedures (> EUR 144 000 each) and provision of assistance to authorising officers' departments in the execution of 30 new procedures under categories B and C (between EUR 15 000 - 144 000 each), as well as management of 36 ongoing procedures. 67 new contracts were signed with a total value of EUR 117 690 314;
- strengthened planning and monitoring of public procurement in the GSC by enhancing the ongoing procedures report, scheduling regular follow-up meetings with each authorising department, and holding a systematic kick-off meeting for all category A procedures;
- provision of support to financial actors by distributing newsletters, organising network meetings, training and workshops, and dealing with 1990 incoming helpdesk requests;
- awareness-raising, training and coaching on the new internal control framework;
- elaboration of financial reports in preparation for the United Kingdom leaving the European Union, evaluation of possible impacts on financial processes and provision of guidance to financial actors. With regard to ATHENA, active support was provided with the relocation of the Operational Headquarter of the anti-piracy operation EUNAVFOR Atalanta from Northwood in the United Kingdom to Rota in Spain;
- In the final quarter, in direct response to an operational need ORG.4 began the takeover of all non-budgetary salary activities from ORG.1;
- ensuring, through the ATHENA mechanism, proper financing and provision of support to six EU military operations, with a specific focus on increasing support and training for mission staff, reducing risks of disruption for handovers and increasing awareness of the financial rules and frameworks;
- leading the evolution of the inter-institutional financial management system 'SOSII', in close coordination with GSC Digital Services (SMART) and the institutional partners, the Court of Justice, the Court of Auditors and the European University Institute, which included the launch in September 2019 of a major project to migrate this system to a newer, state-of-the-art version with a go-live planned for September 2020.

² Legal basis Athena : Council Decision 2015/528/CFSP of 27.03.2015 - Official Journal L-84/39.

ORG.5 - Safety and Security

The mission of the Safety and Security Directorate is to ensure the safety and security of persons, buildings, property, infrastructure, information, reputation and activities at the places of work of the European Council and the Council. The directorate aims to ensure a secure and safe environment for all GSC staff and visitors on a daily basis as well as during high-level events and also ensures the security of information required for the efficient organisation of the European Council and of the Council, its preparatory bodies and its General Secretariat. As part of its role, the directorate ensures business continuity at the GSC as a modern, flexible and customer-oriented organisation in a rapidly changing environment.

The structure of ORG.5 includes:

- Security strategy and business continuity unit
- Operational Security unit
- Information security unit
- Safety unit

The directorate's main achievement in 2019, already mentioned above, was to ensure the protection of the President, ministers, delegates, GSC staff, journalists, visitors and buildings during meetings and high-level events, as well as in normal daily mode. In performing its task, the directorate ensured the presence of the necessary safety and security staff and technicians as well as the acquisition of equipment and its maintenance.

Other achievements of ORG.5:

- updates were made to the access management policy in order to ensure customer-friendly access while reinforcing the high security level of identity and access controls, including the implementation of new badges using enhanced technology, the interconnection of databases and infrastructure changes at the entrances to the main building;
- studies were conducted, related to the point above, on further infrastructure changes related to entrances to the Council buildings as well as re-construction of offices and meeting rooms;
- continued development of a system of 'Coordinated Operations' to ensure a high level of service, by improving cooperation on safety and security with other GSC services;
- continued cooperation took place with other stakeholders in the security and safety domain to clarify and ensure security of non-classified sensitive information by developing a draft information security policy;
- implementation, planning and reporting on budgetary and financial issues concerning the directorate, as well as management of assets by the finance and budget team, which cooperates closely with the services involved in achieving an efficient organisation of safety and security operations by executing all financial transactions, and providing support on the management of contracts and preparation of procurement procedures.

ORG.A - Organisational Development Unit

ORG.A is directly attached to the Director-General and its focus lies on organisational development and modernisation within the GSC. The unit is also in charge of internal communication.

Other achievements of ORG.A:

- contributing to stronger governance processes for the GSC, such as the secretariat to the Advisory Management Board that is comprised of senior managers from across the GSC and provides advice to the Secretary-General on corporate governance issues, strategic projects and programmes and on budget prioritisation in the framework of the Multiannual Budget Planning and the annual budget procedures;
- management of the New Ways of Working pilot project that started in 2018, in which a number of departments from across the GSC are participating and which will run over a three-year period; it involves the adoption of new behaviours and tools and the creation of modern, activity-based working environments;
- developing and launching an organisational development support service for the GSC;
- management of GSC-wide internal communication tools and services and taking forward projects on developing GSC-wide internal communication channels, including redesigning of the GSC intranet and the internal magazine, better targeting of mass emails and piloting of new communication tools;
- developing communication flows and related coordination mechanisms for communication to delegates on non-policy matters.

B) HUMAN RESOURCES ALLOCATED FOR THE INTENDED PURPOSE

ORG had the following human resources on 31 December 2019:

	Permanent staff	Temporary staff	Others	Total
Administrators	147.15	8,8	1	156.95
Assistants	488.65	8		496.65
Secretaries	34	18		52
Subtotal	669,8	34,8	1	705,6
Contract agents	107.2	26.2		133.8
National experts		4		4
Subtotal	107.2	30.6	0	137.8
Total	777	65.4	1	843.4

Table includes staff in place on 31 December 2019, expressed as full-time equivalents (FTEs)

Source: Staffing Office.

The category 'other' refers to a retired member of staff on an unpaid temporary assignment to the project 'Active Seniors', which has since been finalised.

C) FINANCIAL RESOURCES ALLOCATED FOR THE INTENDED PURPOSE

Observations on the implementation of the budget 2019 (see Annex I for the figures)

At the end of 2019 EUR 480 837 110 were committed from a total budget of EUR 525 568 567, thereby providing ORG with an outturn rate of 91%, which is satisfactory and similar to that of the two previous years.

Two areas where outturn rates in specific ORG domains had a downward influence on this overall figure are the budget for interpretation - which comes under the organisation of meetings and conferences and remains subject to unpredictable factors such as changing political agendas - and the budget for persons working with the institution.

Observations on the implementation during 2019 of appropriations carried over from 2018 (see Annex II for the figures)

At the end of 2019, EUR 31 281 481 was paid from EUR 37 554 793 of appropriations carried over from 2018 to 2019, thereby providing ORG with an outturn rate of 83%, which is satisfactory and much higher than in the previous year (2018: 57%).

III. FUNCTIONING OF THE INTERNAL CONTROL SYSTEM

A) EFFICIENCY AND EFFECTIVENESS OF THE INTERNAL CONTROL SYSTEMS

The goal of the internal control framework ('ICF') for the GSC remained to provide reasonable assurance of achievement of objectives. The current ICF took effect on 1/11/2018 through a decision of the Secretary-General and is based on the internal control framework guidance by COSO (see www.coso.org), which provides an internationally accepted standard in this field.

The ICF consists of five components, 17 principles and 33 characteristics.

ORG adheres to the 17 principles set out in this ICF and contributes, together with other services, to the effective and efficient functioning thereof, as described below.

Component: Control environment

Principle 1: The GSC demonstrates commitment to integrity and ethical values.

Principle 2: The GSC enables oversight of the development and performance of internal control.

Principle 3: The GSC establishes structures, reporting lines, and appropriate authority and responsibilities in the pursuit of objectives.

Principle 4: The GSC demonstrates a commitment to attract, develop and retain competent individuals in alignment with objectives.

Principle 5: The GSC holds individuals accountable for their internal control responsibilities in the pursuit of objectives.

Component: Risk assessment

Principle 6: The GSC's authorising officers work with objectives to enable the identification and assessment of risks.

Principle 7: The GSC's authorising officers identify risks and analyse them as a basis for determining how risks should be managed.

Principle 8: The GSC considers the potential for fraud in assessing risks to the achievement of objectives.

Principle 9: The GSC identifies and assesses changes that could significantly impact the internal control system.

Component: Control activities

Principle 10: The GSC selects and develops control activities that contribute to the mitigation of risks.

Principle 11: The GSC selects and develops general control activities to be applied to technology to support the achievement of objectives.

Principle 12: The GSC deploys control activities through policies and procedures.

Component: Information & communication

Principle 13: The GSC obtains, or generates, and uses relevant quality information to support the functioning of internal control.

Principle 14: The GSC internally communicates information, including objectives and responsibilities for internal control, as required to support the functioning of internal control.

Principle 15: The GSC communicates to external audiences on the work of the Council and the European Council. This may include communicating on matters related to internal control.

Component: Monitoring activities

Principle 16: The GSC selects, develops and performs evaluations to ascertain whether the components of internal control are present and functioning.

Principle 17: The GSC evaluates and communicates internal control deficiencies in a timely manner to those parties responsible for taking corrective action.

The Authorising Officer by Delegation for ORG considers that the principles and components of the ICF for the GSC are present and functioning, and operating in an integrated manner, and as such are minimising risks that could prevent ORG from achieving its objectives.

B) ASSESSMENT OF THE ESTIMATED COSTS AND BENEFITS OF CONTROLS

There is no exact estimation of the total costs of internal controls in the GSC. Since the budget for the European Council and the Council of the EU exclusively covers administrative expenditure, this expenditure can generally be considered as serving internal control with regard to pursuit of the objectives of those institutions.

In relation to the year 2019, no mention of misuse of funds nor irregularities has been made in the reports of the Internal Auditor, in the annual report and other publications of the European Court of Auditors or in the opinions of the Audit Committee. This can be interpreted as an indication that internal control is functioning at a satisfactory level and that the controls have been beneficial to the institutions.

Benefits of controls in non-financial terms include: better value for money, efficiency gains, system improvements and compliance with regulatory provisions, and stakeholder satisfaction.

C) RISKS ASSOCIATED WITH THE OPERATIONS

All departments within ORG applied risk management in accordance with a methodology based on ISO standard 31000, kept risk registers with identified risks, assessment thereof and selected risk treatment. Reporting lines were established, whereby directors had to inform the Director-General of specific risks of which he should be aware.

No critical risk levels were reported within ORG in 2019 and no significant risks materialised.

Following the transfer of a number of responsibilities from the GSC to the PMO, as referred to under section I, the related risk areas have been shared with the PMO.

IV. CONCLUSIONS ON ASSURANCE

Reasonable assurance on the legality and regularity of the underlying transactions can be provided, amongst other things for the following reasons:

- Transactions at the General Secretariat of the Council are related to administrative expenses only, which is a minor part of the general budget of the EU;
- Positive assurance on administrative expenditure was given by the European Court of Auditors for several consecutive years, and most recently for 2018;
- A highly effective integrated IT financial management system is in place, which facilitates the control and monitoring of operations;
- Authorising officers have selected adequate workflows, so-called 'financial circuits', to exercise *ex ante* controls with varying numbers of control steps depending on risk;
- Declarations of Assurance are provided by authorising officers by sub-delegation;
- A centralised Finance Directorate is providing specific assistance and advice to all financial actors on procurement, budget management and accounting;
- A centralised Procurement Coordination Unit is involved when the amount of the contract exceeds EUR 15 000, and leads such procedures when the contract is above EUR 144 000;
- An Internal Audit Unit is providing: (i) a guarantee as to the degree of control over activities carried out to implement the budget and (ii) advice on improving the conditions under which those activities are carried out and on encouraging sound financial management;
- An Audit Committee is monitoring the work of the Internal Auditor, with a view to ensuring that it carries out its functions efficiently, effectively and independently. It also monitors the implementation of the recommendations of internal audit reports and of the Court of Auditors' reports. It makes recommendations to the Secretary-General on any issues regarding the internal audit and the effectiveness of internal control systems.

V. DECLARATION OF ASSURANCE

I, the undersigned,

Director-General of Directorate-General Organisational Development and Services (DG ORG),

in my capacity as authorising officer by delegation,

declare that the information contained in this report gives a true and fair view.

State that I have reasonable assurance that the resources assigned to the activities described in this report have been used for their intended purpose and in accordance with the principles of sound financial management, and that the control procedures put in place give the necessary guarantees concerning the legality and regularity of the underlying transactions.

This reasonable assurance is based on my own judgement and on the information at my disposal, such as observations of the internal audit service and lessons learnt from the reports of the Court of Auditors for years prior to the year of this declaration.

Confirm that I am not aware of anything not reported here which could harm the interests of the institution.

Brussels, 31 March 2020

[signed]

William SHAPCOTT

Director-General

Table 1: Overview of the implementation of the budget 2019

ANNEX I

Fund	Funds Center	Commitment item			1	2	3	4 = 3/2	5
					Initial Budget 2019	Final Budget 2019	Commitments 2019	Outturn rate on final budget (%)	Carry-over to 2020 Commitments- payments
					EUR	EUR	EUR	%	EUR
1	ORG1	Human Resources	1000	Basic salary	342.000,00	342.000,00	338.188,32	99	0,00
1	ORG1	Human Resources	1001	Entitlements related to the post held	73.000,00	73.000,00	69.055,14	95	0,00
1	ORG1	Human Resources	1002	Entitlements related to the personal cir	10.000,00	10.000,00	8.277,91	83	0,00
1	ORG1	Human Resources	1003	Social security cover	14.000,00	14.000,00	12.793,68	91	0,00
1	ORG1	Human Resources	1004	Other management expenditure	600.000,00	620.000,00	563.985,36	91	103.031,85
1	ORG1	Human Resources	1006	Entitlements related to entering the ser	155.000,00	155.000,00			
1	ORG1	Human Resources	1007	Annual adjustment of the remuneration	50.000,00	50.000,00			
1	ORG1	Human Resources	ART-100	Remuneration and other entitlements	1.244.000,00	1.264.000,00	992.300,41	79	103.031,85
1	ORG1	Human Resources	1010	Transitory allowance	112.000,00	112.000,00	0,00	0	0,00
1	ORG1	Human Resources	ART-101	Termination of service	112.000,00	112.000,00	0,00	0	0,00
1	ORG1	Human Resources	CHAP-10	Members of the Institution	1.356.000,00	1.376.000,00	992.300,41	72	103.031,85
1	ORG1	Human Resources	1100	Basic salaries	250.943.511,00	250.628.511,00	241.906.627,70	97	0,00
1	ORG1	Human Resources	1101	Entitlements under the Staff Regulations	1.951.000,00	1.951.000,00	1.302.747,74	67	0,00
1	ORG1	Human Resources	1102	Entitlements under the Staff Regulations	65.197.000,00	65.197.000,00	62.368.847,31	96	0,00
1	ORG1	Human Resources	1103	Social security cover	10.284.000,00	10.284.000,00	9.737.350,53	95	0,00
1	ORG1	Human Resources	1104	Salary weightings	125.000,00	131.500,00	130.952,98	100	0,00
1	ORG1	Human Resources	1105	Overtime	1.300.000,00	1.293.500,00	899.127,15	70	0,00
1	ORG1	Human Resources	1106	Entitlements under the Staff Regulations	2.275.000,00	2.275.000,00	1.498.500,00	66	374.910,16
1	ORG1	Human Resources	1107	Adjustment of the remuneration	3.632.000,00	3.632.000,00			
1	ORG1	Human Resources	ART-110	Remuneration and other entitlements	335.707.511,00	335.392.511,00	317.844.153,41	95	374.910,16
1	ORG1	Human Resources	1110	Allowances in the event of retirement in	362.000,00	362.000,00	29.241,36	8	0,00
1	ORG1	Human Resources	1112	Entitlements former Secretaries-General	680.000,00	680.000,00	544.122,84	80	0,00
1	ORG1	Human Resources	ART-111	Termination of service	1.042.000,00	1.042.000,00	573.364,20	55	0,00
1	ORG1	Human Resources	CHAP-11	Officials and temporary staff	336.749.511,00	336.434.511,00	318.417.517,61	95	374.910,16
1	ORG1	Human Resources	1200	Other staff	10.776.000,00	10.776.000,00	10.035.315,42	93	5.246,94
1	ORG1	Human Resources	1201	National experts on secondment	1.182.000,00	1.182.000,00	947.492,00	80	1.700,63
1	ORG1	Human Resources	1202	Traineeships	694.000,00	694.000,00	677.980,37	98	30.554,82
1	ORG1	Human Resources	1203	External services	533.000,00	533.000,00	189.277,27	36	60.193,05
1	ORG1	Human Resources	1207	Annual adjustment of the remuneration	109.000,00	109.000,00			
1	ORG1	Human Resources	ART-120	Other staff and external services	13.294.000,00	13.294.000,00	11.850.065,06	89	97.695,44
1	ORG1	Human Resources	CHAP-12	Other staff and outside services	13.294.000,00	13.294.000,00	11.850.065,06	89	97.695,44
1	ORG1	Human Resources	1300	Miscellaneous expenditure on recruitment	156.000,00	156.000,00	112.559,33	72	15.403,75
1	ORG1	Human Resources	1301	Further training	2.390.000,00	2.400.000,00	2.397.905,00	100	607.683,74
1	ORG1	Human Resources	ART-130	Expenditure relating to staff management	2.546.000,00	2.556.000,00	2.510.464,33	98	623.087,49
1	ORG1	Human Resources	1310	Special assistance grants	30.000,00	20.000,00	11.000,00	55	165,95
1	ORG1	Human Resources	1311	Social contacts between members of staff	117.000,00	117.000,00	116.999,31	100	90.932,45
1	ORG1	Human Resources	1312	Supplementary aid for the disables	180.000,00	210.000,00	208.310,84	99	50.209,17
1	ORG1	Human Resources	1313	Other welfare expenditure	66.000,00	76.000,00	75.245,33	99	9.830,24
1	ORG1	Human Resources	ART-131	Measures to assist institution's staff	393.000,00	423.000,00	411.555,48	97	151.137,81
1	ORG1	Human Resources	1320	Medical service	450.000,00	450.000,00	350.941,88	78	125.183,48
1	ORG1	Human Resources	1322	Crèches and childcare facilities	2.825.000,00	2.795.000,00	2.383.512,93	85	213.884,25
1	ORG1	Human Resources	ART-132	Activities relating to all persons	3.275.000,00	3.245.000,00	2.734.454,81	84	339.067,73
1	ORG1	Human Resources	1331	Mission expenses of the Council Secretar	3.130.000,00	3.030.000,00	3.030.000,00	100	416.092,62
1	ORG1	Human Resources	1332	Travel expenses of staff related to the	800.000,00	900.000,00	900.000,00	100	106.376,85
1	ORG1	Human Resources	ART-133	Missions	3.930.000,00	3.930.000,00	3.930.000,00	100	522.469,47
1	ORG1	Human Resources	CHAP-13	Other expenditure relating to persons	10.144.000,00	10.154.000,00	9.586.474,62	94	1.635.762,50
1	ORG1	Human Resources	TITLE-1	Persons working with the institution	361.543.511,00	361.258.511,00	340.846.357,70	94	2.211.399,95
1	ORG1	Human Resources	2101	Outside assistance for computer systems		1.108,47	1.108,47	100	0,00
1	ORG1	Human Resources	ART-210	Computer systems and telecommunications		1.108,47	1.108,47	100	0,00
1	ORG1	Human Resources	2133	Mobility plan	450.000,00	470.000,00	470.000,00	100	254.042,12
1	ORG1	Human Resources	ART-213	Transport	450.000,00	470.000,00	470.000,00	100	254.042,12
1	ORG1	Human Resources	CHAP-21	Computer systems,equipment and furniture	450.000,00	471.108,47	471.108,47	100	254.042,12
1	ORG1	Human Resources	2201	Miscellaneous travel expenses	470.000,00	556.000,00	551.000,00	99	112.421,89
1	ORG1	Human Resources	ART-220	Meetings and conferences	470.000,00	556.000,00	551.000,00	99	112.421,89
1	ORG1	Human Resources	2237	Other operating expenditure	15.000,00	15.000,00	9.225,90	62	4.352,97
1	ORG1	Human Resources	ART-223	Miscellaneous expenses	15.000,00	15.000,00	9.225,90	62	4.352,97
1	ORG1	Human Resources	CHAP-22	Operating expenditure	485.000,00	571.000,00	560.225,90	98	116.774,86
1	ORG1	Human Resources	TITLE-2	Buildings,equipment and operating expend	935.000,00	1.042.108,47	1.031.334,37	99	370.816,98
1	ORG1	Human Resources	EXPENSE	EXPENSE SUB-TOTAL ORG1	362.478.511,00	362.300.619,47	341.877.692,07	94	2.582.216,93
1	ORG1	Human Resources	COUNCIL	Council Legal Reporting	362.478.511,00	362.300.619,47	341.877.692,07	94	2.582.216,93

Table 1: Overview of the implementation of the budget 2019

ANNEX I

Fund	Funds Center	Commitment item			1	2	3	4 = 3/2	5
					Initial Budget 2019	Final Budget 2019	Commitments 2019	Outturn rate on final budget (%)	Carry-over to 2020 Commitments- payments
					EUR	EUR	EUR	%	EUR
1	ORG2	Protocol and Meeting	1004	Other management expenditure	75.000,00	55.000,00	45.000,00	82	26.168,43
1	ORG2	Protocol and Meeting	ART-100	Remuneration and other entitlements	75.000,00	55.000,00	45.000,00	82	26.168,43
1	ORG2	Protocol and Meeting	CHAP-10	Members of the Institution	75.000,00	55.000,00	45.000,00	82	26.168,43
1	ORG2	Protocol and Meeting	TITLE-1	Persons working with the institution	75.000,00	55.000,00	45.000,00	82	26.168,43
1	ORG2	Protocol and Meeting	2120	Purchase and replacement of technical eq	1.261.000,00	1.615.000,00	1.597.046,92	99	1.290.991,06
1	ORG2	Protocol and Meeting	2121	Outside assistance for the operation and	322.000,00	459.000,00	413.659,46	90	221.640,67
1	ORG2	Protocol and Meeting	2122	Rental, servicing, maintenance and repai	1.052.000,00	729.000,00	726.722,16	100	269.082,80
1	ORG2	Protocol and Meeting	ART-212	Technical equipment and installation	2.635.000,00	2.803.000,00	2.737.428,54	98	1.781.714,53
1	ORG2	Protocol and Meeting	CHAP-21	Computer systems,equipment and furniture	2.635.000,00	2.803.000,00	2.737.428,54	98	1.781.714,53
1	ORG2	Protocol and Meeting	2200	Travel expenses of delegations	17.372.000,00	18.694.243,00	18.694.243,00	100	0,00
1	ORG2	Protocol and Meeting	2202	Interpreting costs	81.694.000,00	72.929.757,00	51.331.235,32	70	4.110.563,56
1	ORG2	Protocol and Meeting	2203	Representation expenses	170.000,00	160.000,00	111.818,16	70	20.500,28
1	ORG2	Protocol and Meeting	2204	Miscellaneous expenditure on internal ex	4.242.000,00	4.452.000,00	4.167.268,84	94	589.955,52
1	ORG2	Protocol and Meeting	2205	Organisation of conferences, congresses	355.000,00	305.000,00	256.157,21	84	166.665,25
1	ORG2	Protocol and Meeting	ART-220	Meetings and conferences	103.833.000,00	96.541.000,00	74.560.722,53	77	4.887.684,61
1	ORG2	Protocol and Meeting	2232	Exp.on studies,surveys and consultations	45.000,00	45.000,00	4.500,00	10	0,00
1	ORG2	Protocol and Meeting	ART-223	Miscellaneous expenses	45.000,00	45.000,00	4.500,00	10	0,00
1	ORG2	Protocol and Meeting	CHAP-22	Operating expenditure	103.878.000,00	96.586.000,00	74.565.222,53	77	4.887.684,61
1	ORG2	Protocol and Meeting	TITLE-2	Buildings,equipment and operating expend	106.513.000,00	99.389.000,00	77.302.651,07	78	6.669.399,14
1	ORG2	Protocol and Meeting	EXPENSE	EXPENSE SUB-TOTAL ORG2	106.588.000,00	99.444.000,00	77.347.651,07	78	6.695.567,57
1	ORG2	Protocol and Meeting	COUNCIL	Council Legal Reporting	106.588.000,00	99.444.000,00	77.347.651,07	78	6.695.567,57
1	ORG3	Buildings and Logist	2000	Rent	799.000,00	337.000,00	333.878,84	99	735,68
1	ORG3	Buildings and Logist	2003	Fitting-out of premises	9.124.948,00	15.049.947,00	14.915.773,82	99	11.727.683,22
1	ORG3	Buildings and Logist	2004	Work to make premises secure	2.447.000,00	1.254.000,00	1.224.682,18	98	914.831,08
1	ORG3	Buildings and Logist	2005	Exp.preliminary to the acquisition build	577.000,00	851.185,00	830.918,47	98	639.405,98
1	ORG3	Buildings and Logist	ART-200	Buildings	12.947.948,00	17.492.132,00	17.305.253,31	99	13.282.655,96
1	ORG3	Buildings and Logist	2010	Cleaning and maintenance	18.973.000,00	18.623.000,00	17.943.850,06	96	4.469.317,60
1	ORG3	Buildings and Logist	2011	Water, gas, electricity and heating	4.396.000,00	4.628.000,00	4.476.449,22	97	1.431.445,70
1	ORG3	Buildings and Logist	2013	Insurance	285.000,00	285.000,00	264.792,16	93	716,70
1	ORG3	Buildings and Logist	2014	Other expenditure relating to buildings	484.000,00	602.000,00	459.995,74	76	255.674,49
1	ORG3	Buildings and Logist	ART-201	Costs relating to buildings	24.138.000,00	24.138.000,00	23.145.087,18	96	6.157.154,49
1	ORG3	Buildings and Logist	CHAP-20	Buildings and associated costs	37.085.948,00	41.630.132,00	40.450.340,49	97	19.439.810,45
1	ORG3	Buildings and Logist	2111	Purchase and replacement of furniture	915.000,00	1.165.000,00	1.158.345,64	99	606.964,14
1	ORG3	Buildings and Logist	2112	Rental and repair of technical equipment	36.000,00	36.000,00	16.050,00	45	15.220,01
1	ORG3	Buildings and Logist	ART-211	Furniture	951.000,00	1.201.000,00	1.174.395,64	98	622.184,15
1	ORG3	Buildings and Logist	2120	Purchase and replacement of technical eq	132.000,00	202.000,00	158.340,22	78	83.886,59
1	ORG3	Buildings and Logist	2122	Rental, servicing, maintenance and repai	77.000,00	45.000,00	39.438,98	88	27.025,85
1	ORG3	Buildings and Logist	ART-212	Technical equipment and installation	209.000,00	247.000,00	197.779,20	80	110.912,44
1	ORG3	Buildings and Logist	2132	Rental and repair of the vehicle fleet	684.000,00	664.000,00	560.413,99	84	272.097,09
1	ORG3	Buildings and Logist	ART-213	Transport	684.000,00	664.000,00	560.413,99	84	272.097,09
1	ORG3	Buildings and Logist	CHAP-21	Computer systems,equipment and furniture	1.844.000,00	2.112.000,00	1.932.588,83	92	1.005.193,68
1	ORG3	Buildings and Logist	2230	Office supplies	358.000,00	408.000,00	359.547,42	88	98.911,44
1	ORG3	Buildings and Logist	2234	Removals	18.000,00	18.000,00	18.000,00	100	9.560,00
1	ORG3	Buildings and Logist	2237	Other operating expenditure	266.000,00	176.000,00	147.014,01	84	123.257,96
1	ORG3	Buildings and Logist	ART-223	Miscellaneous expenses	642.000,00	602.000,00	524.561,43	87	231.729,40
1	ORG3	Buildings and Logist	CHAP-22	Operating expenditure	642.000,00	602.000,00	524.561,43	87	231.729,40
1	ORG3	Buildings and Logist	TITLE-2	Buildings,equipment and operating expend	39.571.948,00	44.344.132,00	42.907.490,75	97	20.676.733,53
1	ORG3	Buildings and Logist	EXPENSE	EXPENSE SUB-TOTAL ORG3	39.571.948,00	44.344.132,00	42.907.490,75	97	20.676.733,53
1	ORG3	Buildings and Logist	COUNCIL	Council Legal Reporting	39.571.948,00	44.344.132,00	42.907.490,75	97	20.676.733,53

Table 1: Overview of the implementation of the budget 2019

ANNEX I

				1 Initial Budget 2019	2 Final Budget 2019	3 Commitments 2019	4 = 3/2 Outturn rate on final budget (%)	5 Carry-over to 2020 Commitments- payments
Fund	Funds Center	Commitment item		EUR	EUR	EUR	%	EUR
1	ORG4	Finance	1100 Basic salaries		0,00			
1	ORG4	Finance	ART-110 Remuneration and other entitlements		0,00			
1	ORG4	Finance	CHAP-11 Officials and temporary staff		0,00			
1	ORG4	Finance	TITLE-1 Persons working with the institution		0,00			
1	ORG4	Finance	2120 Purchase and replacement of technical eq	120.000,00	0,00			
1	ORG4	Finance	2122 Rental, servicing, maintenance and repai		0,00			
1	ORG4	Finance	ART-212 Technical equipment and installation	120.000,00	0,00			
1	ORG4	Finance	CHAP-21 Computer systems,equipment and furniture	120.000,00	0,00			
1	ORG4	Finance	2210 Documentation and library expenditure		0,00			
1	ORG4	Finance	2213 Information and public events		0,00			
1	ORG4	Finance	ART-221 Information		0,00			
1	ORG4	Finance	2235 Financial charges	10.000,00	10.000,00	4.003,38	40	400,00
1	ORG4	Finance	ART-223 Miscellaneous expenses	10.000,00	10.000,00	4.003,38	40	400,00
1	ORG4	Finance	CHAP-22 Operating expenditure	10.000,00	10.000,00	4.003,38	40	400,00
1	ORG4	Finance	TITLE-2 Buildings,equipment and operating expend	130.000,00	10.000,00	4.003,38	40	400,00
1	ORG4	Finance	X100 Contingency reserve	300.000,00	300.000,00			
1	ORG4	Finance	AK1-1010 Contingency reserve	300.000,00	300.000,00			
1	ORG4	Finance	CHAP-101 Contingency reserve	300.000,00	300.000,00			
1	ORG4	Finance	TITLE-10 Other expenditure	300.000,00	300.000,00			
1	ORG4	Finance	EXPENSE SUB-TOTAL ORG4	430.000,00	310.000,00	4.003,38	1	400,00
1	ORG4	Finance	COUNCIL Council Legal Reporting	430.000,00	310.000,00	4.003,38	1	400,00
1	ORG5	Safety and Security	2005 Exp.preliminary to the acquisition build	310.000,00	215.816,00	166.202,00	77	160.977,00
1	ORG5	Safety and Security	ART-200 Buildings	310.000,00	215.816,00	166.202,00	77	160.977,00
1	ORG5	Safety and Security	2012 Buildings security and surveillance	18.493.000,00	18.493.000,00	18.178.135,84	98	2.664.431,17
1	ORG5	Safety and Security	ART-201 Costs relating to buildings	18.493.000,00	18.493.000,00	18.178.135,84	98	2.664.431,17
1	ORG5	Safety and Security	CHAP-20 Buildings and associated costs	18.803.000,00	18.708.816,00	18.344.337,84	98	2.825.408,17
1	ORG5	Safety and Security	2120 Purchase and replacement of technical eq	341.000,00	231.000,00	171.574,07	74	92.219,32
1	ORG5	Safety and Security	2122 Rental, servicing, maintenance and repai	200.000,00	230.000,00	184.361,22	80	71.259,39
1	ORG5	Safety and Security	ART-212 Technical equipment and installation	541.000,00	461.000,00	355.935,29	77	163.478,71
1	ORG5	Safety and Security	CHAP-21 Computer systems,equipment and furniture	541.000,00	461.000,00	355.935,29	77	163.478,71
1	ORG5	Safety and Security	TITLE-2 Buildings,equipment and operating expend	19.344.000,00	19.169.816,00	18.700.273,13	98	2.988.886,88
1	ORG5	Safety and Security	EXPENSE SUB-TOTAL ORG5	19.344.000,00	19.169.816,00	18.700.273,13	98	2.988.886,88
1	ORG5	Safety and Security	COUNCIL Council Legal Reporting	19.344.000,00	19.169.816,00	18.700.273,13	98	2.988.886,88
		Overall Result		528.412.459,00	525.568.567,47	480.837.110,40	91	32.943.804,91

Fund 4: Appropriations automatically carried-over to the year+1

Fund 41: Appropriations carried-over to the year+1 by decision.

Carry-over to 2020 on Decision: no amounts recorded.

Table 2: Overview of the implementation during 2019 of appropriations carried over from 2018

ANNEX II

Fund	Funds Center	Commitment item			1	2	3 = 2/1	4
					Carry-over from budget 2018	Paym 2019 on carry-over 2018	Outturn rate (%)	Cancelled appropriations
					EUR	EUR	%	EUR
4	ORG1	Human Resources	1004	Other management expenditure	32.000,50	20.917,13	65	11.083,37
4	ORG1	Human Resources	ART-100	Remuneration and other entitlements	32.000,50	20.917,13	65	11.083,37
4	ORG1	Human Resources	CHAP-10	Members of the Institution	32.000,50	20.917,13	65	11.083,37
4	ORG1	Human Resources	1106	Entitlements under the Staff Regulations	432.237,31	314.104,01	73	118.133,30
4	ORG1	Human Resources	ART-110	Remuneration and other entitlements	432.237,31	314.104,01	73	118.133,30
4	ORG1	Human Resources	CHAP-11	Officials and temporary staff	432.237,31	314.104,01	73	118.133,30
4	ORG1	Human Resources	1200	Other staff	5.250,00	3.128,75	60	2.121,25
4	ORG1	Human Resources	1201	National experts on secondment	1.580,48	716,05	45	864,43
4	ORG1	Human Resources	1202	Traineeships	23.389,65	19.093,76	82	4.295,89
4	ORG1	Human Resources	1203	External services	95.987,20	73.075,54	76	22.911,66
4	ORG1	Human Resources	ART-120	Other staff and external services	126.207,33	96.014,10	76	30.193,23
4	ORG1	Human Resources	CHAP-12	Other staff and outside services	126.207,33	96.014,10	76	30.193,23
4	ORG1	Human Resources	1300	Miscellaneous expenditure on recruitment	11.941,09	10.461,56	88	1.479,53
4	ORG1	Human Resources	1301	Further training	871.030,96	826.932,60	95	44.098,36
4	ORG1	Human Resources	ART-130	Expenditure relating to staff management	882.972,05	837.394,16	95	45.577,89
4	ORG1	Human Resources	1310	Special assistance grants	3.287,75	3.287,75	100	0,00
4	ORG1	Human Resources	1311	Social contacts between members of staff	42.322,19	42.322,19	100	0,00
4	ORG1	Human Resources	1312	Supplementary aid for the disables	29.682,38	29.614,74	100	67,64
4	ORG1	Human Resources	1313	Other welfare expenditure	3.607,64	1.294,30	36	2.313,34
4	ORG1	Human Resources	ART-131	Measures to assist institution's staff	78.899,96	76.518,98	97	2.380,98
4	ORG1	Human Resources	1320	Medical service	124.457,22	80.402,57	65	44.054,65
4	ORG1	Human Resources	1322	Crèches and childcare facilities	245.503,05	231.574,00	94	13.929,05
4	ORG1	Human Resources	ART-132	Activities relating to all persons	369.960,27	311.976,57	84	57.983,70
4	ORG1	Human Resources	1331	Mission expenses of the Council Secretar	275.200,00	168.346,88	61	106.853,12
4	ORG1	Human Resources	1332	Travel expenses of staff related to the	60.000,00	31.909,44	53	28.090,56
4	ORG1	Human Resources	ART-133	Missions	335.200,00	200.256,32	60	134.943,68
4	ORG1	Human Resources	CHAP-13	Other expenditure relating to persons	1.667.032,28	1.426.146,03	86	240.886,25
4	ORG1	Human Resources	TITLE-1	Persons working with the institution	2.257.477,42	1.857.181,27	82	400.296,15
4	ORG1	Human Resources	2101	Outside assistance for computer systems	1.000,00	37,12	4	962,88
4	ORG1	Human Resources	ART-210	Computer systems and telecommunications	1.000,00	37,12	4	962,88
4	ORG1	Human Resources	2133	Mobility plan	285.565,18	239.338,78	84	46.226,40
4	ORG1	Human Resources	ART-213	Transport	285.565,18	239.338,78	84	46.226,40
4	ORG1	Human Resources	CHAP-21	Computer systems,equipment and furniture	286.565,18	239.375,90	84	47.189,28
4	ORG1	Human Resources	2201	Miscellaneous travel expenses	62.500,00	41.883,20	67	20.616,80
4	ORG1	Human Resources	ART-220	Meetings and conferences	62.500,00	41.883,20	67	20.616,80
4	ORG1	Human Resources	2237	Other operating expenditure	4.500,00	3.188,28	71	1.311,72
4	ORG1	Human Resources	ART-223	Miscellaneous expenses	4.500,00	3.188,28	71	1.311,72
4	ORG1	Human Resources	CHAP-22	Operating expenditure	67.000,00	45.071,48	67	21.928,52
4	ORG1	Human Resources	TITLE-2	Buildings,equipment and operating expend	353.565,18	284.447,38	80	69.117,80
4	ORG1	Human Resources	EXPENSE	EXPENSE SUB-TOTAL ORG1	2.611.042,60	2.141.628,65	82	469.413,95
4	ORG1	Human Resources	COUNCIL	Council Legal Reporting	2.611.042,60	2.141.628,65	82	469.413,95

Table 2: Overview of the implementation during 2019 of appropriations carried over from 2018

ANNEX II

Fund	Funds Center	Commitment item			1	2	3 = 2/1	4
					Carry-over from budget 2018	Paym 2019 on carry-over 2018	Outturn rate (%)	Cancelled appropriations
					EUR	EUR	%	EUR
4	ORG2	Protocol and Meeting	1004	Other management expenditure	14.116,77	1.049,84	7	13.066,93
4	ORG2	Protocol and Meeting	ART-100	Remuneration and other entitlements	14.116,77	1.049,84	7	13.066,93
4	ORG2	Protocol and Meeting	CHAP-10	Members of the Institution	14.116,77	1.049,84	7	13.066,93
4	ORG2	Protocol and Meeting	TITLE-1	Persons working with the institution	14.116,77	1.049,84	7	13.066,93
4	ORG2	Protocol and Meeting	2120	Purchase and replacement of technical eq	633.283,26	602.317,53	95	30.965,73
4	ORG2	Protocol and Meeting	2121	Outside assistance for the operation and	96.803,92	68.663,11	71	28.140,81
4	ORG2	Protocol and Meeting	2122	Rental, servicing, maintenance and repai	279.530,08	245.917,47	88	33.612,61
4	ORG2	Protocol and Meeting	ART-212	Technical equipment and installation	1.009.617,26	916.898,11	91	92.719,15
4	ORG2	Protocol and Meeting	CHAP-21	Computer systems,equipment and furniture	1.009.617,26	916.898,11	91	92.719,15
4	ORG2	Protocol and Meeting	2202	Interpreting costs	11.908.872,00	10.425.144,00	88	1.483.728,00
4	ORG2	Protocol and Meeting	2203	Representation expenses	13.634,86	11.046,75	81	2.588,11
4	ORG2	Protocol and Meeting	2204	Miscellaneous expenditure on internal ex	496.926,75	356.971,21	72	139.955,54
4	ORG2	Protocol and Meeting	2205	Organisation of conferences, congresses	82.034,97	71.622,00	87	10.412,97
4	ORG2	Protocol and Meeting	ART-220	Meetings and conferences	12.501.468,58	10.864.783,96	87	1.636.684,62
4	ORG2	Protocol and Meeting	2232	Exp.on studies,surveys and consultations	56.200,00	56.200,00	100	0,00
4	ORG2	Protocol and Meeting	ART-223	Miscellaneous expenses	56.200,00	56.200,00	100	0,00
4	ORG2	Protocol and Meeting	CHAP-22	Operating expenditure	12.557.668,58	10.920.983,96	87	1.636.684,62
4	ORG2	Protocol and Meeting	TITLE-2	Buildings,equipment and operating expend	13.567.285,84	11.837.882,07	87	1.729.403,77
4	ORG2	Protocol and Meeting	EXPENSE	EXPENSE SUB-TOTAL ORG2	13.581.402,61	11.838.931,91	87	1.742.470,70
4	ORG2	Protocol and Meeting	COUNCIL	Council Legal Reporting	13.581.402,61	11.838.931,91	87	1.742.470,70
4	ORG3	Buildings and Logist	2002	Acquisition of immovable property	45.035,11	41.301,42	92	3.733,69
4	ORG3	Buildings and Logist	2003	Fitting-out of premises	6.273.437,32	4.859.989,20	77	1.413.448,12
4	ORG3	Buildings and Logist	2004	Work to make premises secure	1.165.278,81	850.534,86	73	314.743,95
4	ORG3	Buildings and Logist	2005	Exp.preliminary to the acquisition build	466.104,73	425.737,00	91	40.367,73
4	ORG3	Buildings and Logist	ART-200	Buildings	7.949.855,97	6.177.562,48	78	1.772.293,49
4	ORG3	Buildings and Logist	2010	Cleaning and maintenance	4.284.316,92	3.847.926,28	90	436.390,64
4	ORG3	Buildings and Logist	2011	Water, gas, electricity and heating	1.003.618,12	768.713,39	77	234.904,73
4	ORG3	Buildings and Logist	2013	Insurance	12.520,09			12.520,09
4	ORG3	Buildings and Logist	2014	Other expenditure relating to buildings	366.043,61	249.763,02	68	116.280,59
4	ORG3	Buildings and Logist	ART-201	Costs relating to buildings	5.666.498,74	4.866.402,69	86	800.096,05
4	ORG3	Buildings and Logist	CHAP-20	Buildings and associated costs	13.616.354,71	11.043.965,17	81	2.572.389,54
4	ORG3	Buildings and Logist	2111	Purchase and replacement of furniture	270.396,91	268.638,91	99	1.758,00
4	ORG3	Buildings and Logist	2112	Rental and repair of technical equipment	19.744,10	8.093,10	41	11.651,00
4	ORG3	Buildings and Logist	ART-211	Furniture	290.141,01	276.732,01	95	13.409,00
4	ORG3	Buildings and Logist	2120	Purchase and replacement of technical eq	10.463,71	5.874,99	56	4.588,72
4	ORG3	Buildings and Logist	2122	Rental, servicing, maintenance and repai	21.162,82	1.150,41	5	20.012,41
4	ORG3	Buildings and Logist	ART-212	Technical equipment and installation	31.626,53	7.025,40	22	24.601,13
4	ORG3	Buildings and Logist	2132	Rental and repair of the vehicle fleet	546.611,30	128.284,44	23	418.326,86
4	ORG3	Buildings and Logist	ART-213	Transport	546.611,30	128.284,44	23	418.326,86
4	ORG3	Buildings and Logist	CHAP-21	Computer systems,equipment and furniture	868.378,84	412.041,85	47	456.336,99
4	ORG3	Buildings and Logist	2230	Office supplies	76.747,16	25.083,50	33	51.663,66
4	ORG3	Buildings and Logist	2234	Removals	5.755,15			5.755,15
4	ORG3	Buildings and Logist	2237	Other operating expenditure	108.365,69	84.008,54	78	24.357,15
4	ORG3	Buildings and Logist	ART-223	Miscellaneous expenses	190.868,00	109.092,04	57	81.775,96
4	ORG3	Buildings and Logist	CHAP-22	Operating expenditure	190.868,00	109.092,04	57	81.775,96
4	ORG3	Buildings and Logist	TITLE-2	Buildings,equipment and operating expend	14.675.601,55	11.565.099,06	79	3.110.502,49
4	ORG3	Buildings and Logist	EXPENSE	EXPENSE SUB-TOTAL ORG3	14.675.601,55	11.565.099,06	79	3.110.502,49
4	ORG3	Buildings and Logist	COUNCIL	Council Legal Reporting	14.675.601,55	11.565.099,06	79	3.110.502,49

Table 2: Overview of the implementation during 2019 of appropriations carried over from 2018

ANNEX II

					1 - Carry-over from budget 2018	2 - Paym 2019 on carry-over 2018	3 = 2/1 - Outturn rate (%)	4 - Cancelled appropriations
Fund	Funds Center		Commitment item		EUR	EUR	%	EUR
4	ORG4	Finance	2235	Financial charges	4.341,42	281,48	6	4.059,94
4	ORG4	Finance	ART-223	Miscellaneous expenses	4.341,42	281,48	6	4.059,94
4	ORG4	Finance	CHAP-22	Operating expenditure	4.341,42	281,48	6	4.059,94
4	ORG4	Finance	TITLE-2	Buildings,equipment and operating expend	4.341,42	281,48	6	4.059,94
4	ORG4	Finance	EXPENSE	EXPENSE SUB-TOTAL ORG4	4.341,42	281,48	6	4.059,94
4	ORG4	Finance	COUNCIL	Council Legal Reporting	4.341,42	281,48	6	4.059,94
4	ORG5	Safety and Security	2005	Exp.preliminary to the acquisition build	210.356,56	167.952,27	80	42.404,29
4	ORG5	Safety and Security	ART-200	Buildings	210.356,56	167.952,27	80	42.404,29
4	ORG5	Safety and Security	2012	Buildings security and surveillance	2.261.464,37	1.384.244,25	61	877.220,12
4	ORG5	Safety and Security	ART-201	Costs relating to buildings	2.261.464,37	1.384.244,25	61	877.220,12
4	ORG5	Safety and Security	CHAP-20	Buildings and associated costs	2.471.820,93	1.552.196,52	63	919.624,41
4	ORG5	Safety and Security	2120	Purchase and replacement of technical eq	27.441,71	25.550,45	93	1.891,26
4	ORG5	Safety and Security	2122	Rental, servicing, maintenance and repai	68.348,82	42.999,84	63	25.348,98
4	ORG5	Safety and Security	ART-212	Technical equipment and installation	95.790,53	68.550,29	72	27.240,24
4	ORG5	Safety and Security	CHAP-21	Computer systems,equipment and furniture	95.790,53	68.550,29	72	27.240,24
4	ORG5	Safety and Security	TITLE-2	Buildings,equipment and operating expend	2.567.611,46	1.620.746,81	63	946.864,65
4	ORG5	Safety and Security	EXPENSE	EXPENSE SUB-TOTAL ORG5	2.567.611,46	1.620.746,81	63	946.864,65
4	ORG5	Safety and Security	COUNCIL	Council Legal Reporting	2.567.611,46	1.620.746,81	63	946.864,65
4	Result				33.439.999,64	27.166.687,91	81	6.273.311,73
42	ORG3	Buildings and Logist	2002	Acquisition of immovable property	4.114.793,95	4.114.793,95	100	0,00
42	ORG3	Buildings and Logist	ART-200	Buildings	4.114.793,95	4.114.793,95	100	0,00
42	ORG3	Buildings and Logist	CHAP-20	Buildings and associated costs	4.114.793,95	4.114.793,95	100	0,00
42	ORG3	Buildings and Logist	TITLE-2	Buildings,equipment and operating expend	4.114.793,95	4.114.793,95	100	0,00
42	ORG3	Buildings and Logist	EXPENSE	EXPENSE SUB-TOTAL ORG3	4.114.793,95	4.114.793,95	100	0,00
42	ORG3	Buildings and Logist	COUNCIL	Council Legal Reporting	4.114.793,95	4.114.793,95	100	0,00
		Overall Result			37.554.793,59	31.281.481,86	83	6.273.311,73

Fund 4: Appropriations automatically carried-over from the year-1 (from Fund 1)

Appropriations not paid during the year are cancelled.

Fund 42: Appropriations automatically carried-over from the year-1 (from Fund 41)

Appropriations not paid during the year are cancelled.