



Council of the European Union
General Secretariat

COMPET

Competitiveness and Trade



*“ Policy action for growth and jobs:
competitiveness, single market and trade*

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OUR MISSION

Competitiveness and Trade (**DG COMPET**) is a brand new DG, set up in January 2022 in order to bring together the preparation of **COMPET and FAC (Trade) Councils**, and their preparatory bodies. Enhancing the EU's **competitiveness**, promoting the **twin transitions**, engaging with the rest of the world through trade and investment and ensuring Europe's long-term and **sustainable growth** are the main objectives of both the Competitiveness and FAC (Trade) Councils.

WE ARE ORGANISED IN THREE DIRECTORATES



WHAT DO WE DO?

The **Competitiveness Council works to enhance competitiveness, increase growth in the EU and deliver on the twin transition**. It deals with four major policy areas:

- internal market (and all supporting policies, such as competition, technical harmonisation and standards, intellectual property, company law, consumer protection, SMEs)
- industry and tourism
- research
- space

The **Foreign Affairs Council in its Trade formation** deals with the EU's common commercial policy:

- the Council plays a central role as it mandates the Commission to open negotiations and gives negotiating directives to the Commission;
- the FAC (Trade) Council is also negotiating regulations aimed at both providing tools to assertively defend the interests of the EU and protecting the EU's economy from unfair trade practices, ensuring a level playing field.

PROFILES AND SKILLS WE ARE LOOKING FOR?

In general, we like to recruit team players, motivated colleagues with a strong sense of initiative and responsibility and able to understand political dynamics.

Work in teams on various files is the preferred modus operandi

in DG COMPET, allowing us to integrate and build on a variety of experiences and strive to preserve a work-life balance.

AD: Political Administrator

Skills

- A **strong sense of responsibility and ability**;
- The capacity to **handle, analyse, summarise and make proposals** with excellent judgement and problem-solving skills;
- Working both with a **high level of independence and in a team**;
- Good **drafting skills**;
- **Good communication, interpersonal and organisational skills**;
- **Strategic thinking**.

Tasks

- Contributing to the **preparation, coordination and follow-up** work of the European Council and/or the Council and their preparatory bodies;
- **Engaging with stakeholders**;
- **Providing advice** to the President of the European Council, the Council, the presidencies and the Secretary-General;
- **Analysing political dossiers** with a view to facilitating decision-making;
- **Drafting documents**.

Other

- Experience with Council/EU procedures or a specific policy area is an asset.

AST/SC: Assistant and Secretary

Skills

- A good **knowledge of relevant IT tools** and a familiarity with the **digital working environment**;
- A **strong sense of responsibility** and an **ability to adapt** to different situations while performing effectively;
- **Good organisational skills**;
- The **ability to work in a team and a sense of initiative**;
- The **ability to interpret and respond to the needs of interlocutors**.

Tasks

- **Providing active assistance** in the coordination and running of legislative and other procedures;
- **Contributing to the logistical side of meetings**;
- **Preparing, formatting and arranging** for standard correspondence and official documents;
- **Maintaining contacts** with external and internal parties on administrative or logistical matters;
- **Providing general administrative support** to the service;
- **Carrying out documentary research**.

Other

- Knowledge of the working procedures of Coreper and the Council is an asset.

WHAT WE OFFER

We are a **new and dynamic DG** working on very different files with an acute **international dimension** that touch upon the

core elements of **strategic autonomy** and **future-related topics** (space, research, digital) and that have a **real impact** on citizens, consumers and businesses.

Our DG is strong in terms of:

Cooperation: We work together.

Communication: We make sure information flows bottom-up and top-down.

Cohesion: We build strong collaboration between teams.

Engagement: with the GSC, presidencies, the Council and stakeholders.

Proactivity: We try to be ahead of the curve.

WHAT DO OUR STAFF SAY ABOUT US

“COMPET offers a friendly working environment, encouraging professional and personal growth”

“In DG COMPET, the hierarchy encourages the fulfilment and independence of colleagues while remaining very present”

“All in one, a casual and dynamic Directorate-General with ideally sized teams that promote a strong team spirit, and a committed and accessible management that promotes inclusion”

“The internal and external dimensions of competitiveness are at the heart of the EU and it is a rewarding place to work as it has an impact on people’s everyday lives, especially as part of a fun and welcoming team. In DG COMPET we deal with the core of the EU - the internal market!”



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