



EU-ASEAN COMMEMORATIVE SUMMIT

Press guide

BRUSSELS
14 DECEMBER
2022



This is a guide published by the Press Office of the General Secretariat of the Council of the European Union (GSC) for European Council meetings held in the Justus Lipsius (JL) and the Europa (EB) buildings in Brussels.

General Secretariat of the
Council of the European Union

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PLEASE READ THIS GUIDE CAREFULLY.

IMPORTANT CHANGES:

MAIN ENTRANCE FOR JOURNALISTS WILL BE VIA RUE FROISSART, NEAR RONDDPOINT SCHUMAN.

ACCESS TO COUNCIL BUILDINGS COULD BE TEMPORARILY BLOCKED ON:

- **WEDNESDAY 14 DECEMBER: DURING ARRIVALS (FROM 11:00 TO 13:00) AND DEPARTURES (FROM 17:00 TBC)**

TEMPORARY FREEZES OF THE FOOTBRIDGE ARE ALSO FORESEEN. DURING THESE FREEZES WILL BE NO FREE CIRCULATION BETWEEN PRESS AREAS IN THE JUSTUS LIPSIUS (JL) BUILDING AND THE EUROPA (EB) BUILDING (13:00-13:30 AND 14:30-15:00 TBC).

THE PRESS CENTRE WILL BE SITUATED IN JL GROUND FLOOR (00), JL MEZZANINE (00), JL FLOOR 20 AND EB BUILDING 1ST AND 2ND FLOOR.

WORK SPACES FOR JOURNALISTS CANNOT BE BOOKED IN ADVANCE.

TELEPHONE DEVICES WILL BE AVAILABLE ONLY IN THE PREMISES OF THE PRESS CENTRE JL GROUND FLOOR (00).

**FOR ALL QUESTIONS AND INFORMATION, PLEASE CONTACT OUR PRESS INFO DESK (LEVEL 00 OF THE PRESS CENTRE) OR CALL
+32 (0)2 281 9000**

PROVISIONAL MEDIA PROGRAMME

Wednesday 14 December EU-Asean Commemorative Summit

from 11.00	Arrival and possible doorsteps (<i>EB Forum - EB VIP photo/TV opportunity</i>)
13.15	Official Welcome (<i>EB Forum</i>)
13.30	Opening ceremony (<i>JL Atrium</i>)
14.30	Family photo
14.45	Plenary session
16.15	Poss. national press conferences and doorsteps (<i>EB Forum/JL VIP photo/TV opportunity</i>)
ttbc	Signing ceremonies
ttbc	Press conference
17.00	Departures from Council premises (<i>EB Forum- JL VIP photo/TV opportunity</i>)
19.00	Arrivals (<i>Royal Museum of Fine Arts, Brussels</i>)
19.45	Gala dinner for Heads of State or Government

Any changes to the programme will be announced on internal screens.

MEDIA OPPORTUNITIES

- Arrivals and departures at the EB VIP/ Forum: photo/TV coverage. Access to all media on 'first come, first served' basis
- Press conference and national press briefings will be announced on internal screens

IMPORTANT NOTICE

In order to allow the smooth execution of media operations during the arrivals, journalists and operators at the EB Forum are kindly requested to comply with the following provisions:

- Broadcast camera and journalists have priority (shooting with smartphones is allowed on the sides)
- Microphones not connected to a broadcast camera are not allowed

ACCREDITATION

Media access to the Council premises will be restricted to persons with a valid accreditation.

- ➡ Details of the online accreditation procedure:
consilium.europa.eu/en/press/accreditation

Collection of badges

Badges must be collected from the LEX building, Rue de la Loi 145, Brussels:

- Tuesday 13 December: 14.00 - 18.00
- Wednesday 14 December: 08.00 - 18.00

**LOST BADGES SHOULD BE REPORTED
IMMEDIATELY TO THE COUNCIL SECURITY
CENTRE ON +32 (0)2 281 78 50**

PRESS CONTACTS

Press Centre	
Info point (level 00)	Tel. +32 (0)2 281 90 00
Spokesperson of the European Council President	
Barend LEYTS	Tel. +32 (0)2 281 8093 +32 (0)2 281 5150
Press office	
Press secretariat	Tel. +32 (0)2 281 51 50 +32 (0)2 281 63 19
Preben AAMANN	Mobile +32 (0)476 85 05 43
Symeon PIPERIDIS	Mobile +32 (0)478 32 12 21
Magdalena BUCHOWSKA	Mobile +32 (0)470 88 16 32
Tarik MEZIANI	Mobile +32 (0)473 84 18 11

Telephone calls

To call internal numbers from inside the Council premises: dial the last 4 digits of the phone number, e.g. press info desk (02.281) 9000. For an outside line (local or abroad): first dial 0.

Emergency number: +32 (0)2 281 20 00

SPOKESPERSONS FOR DELEGATIONS

Delegation		Mobile/Tel.
AUSTRIA	Oliver TANZER	+32 (0)476 70 34 38
BELGIUM	Alexandre BRECX	+32 (0)478 79 64 12
BULGARIA	Dimitar YAPRAKOV	+32 (0)476 80 38 11
CROATIA	Morena ZAGAR	+32 (0)492 91 06 84
CYPRUS	Maria PHANTI	+32 (0)474 33 33 72
CZECHIA	Eva HRNCIROVA	+32 (0)492 11 40 29
DENMARK	Laura NEERUP BREIØ	+32 (0)492 59 38 47
ESTONIA	Triin OPP	+32 (0)474 98 16 57
FINLAND	Marko RUONALA	+32 (0)470 20 61 52
FRANCE	Jean-Noël LADOIS	+32 (0)499 97 83 64
GERMANY	Susanne KÖRBER	+32 (0)476 76 06 75
GREECE	Thomas THOMOPOULOS	+32 (0)499 84 30 84
HUNGARY	Zoltán AGUERA	+32 (0)499 79 22 07
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LUXEMBOURG	Carole ENSCH	+32 (0)473 86 39 76

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POLAND	Adrian BIERNACKI	+32 (0)492 72 73 11
PORTUGAL	Catarina FARIA	+32 (0)492 82 80 32
ROMANIA	Olimpia PÂRJE	+32 (0)473 332 132
SLOVAKIA	Pavol KUCHAROVIC	+32 (0)477 56 16 76
SLOVENIA	Andreja VIHER- WHITE	+32 (0)499 696 718
SPAIN	Daniel PRADA JIMÉNEZ DE CINEROS	+32 (0)476 46 07 23
SWEDEN	Daniel HOLMBERG	+32 (0)476 90 90 31
HIGH REPRESENTATIVE	Peter STANO	+32 (0)460 75 45 53
COMMISSION	Eric MAMER	+32 (0)498 99 40 73

BRIEFING ROOMS

The briefing rooms for use by member states and ASEAN delegations will be in the Justus Lipsius building on levels 20, 10, 01 and 02.

INTERNET ACCESS

Wi-Fi (Consilium, ConsiliumSummit) is available in all Council premises. No password required, but users have to accept the terms of use (click the 'Access' button).

A limited number of network cables are available; they can be borrowed from the Press Centre info desk. Please note that no PCs are installed.

ConferenceNetAV is a dedicated internet service for devices without a user interface allowing online acceptance of the terms of use. To activate this service you need an exception for the MAC address of the network interface of your device: please make your request via <https://council.eu/registeronwifi/> or contact the press info desk.

Please note that **ConsiliumSummit** is only available during summits and for devices supporting 5GHz Wi-Fi. We recommended that you use this service as it provides the best performance in situations with a high number of users.

In order to ensure good connectivity to the Council's internet/Wi-Fi system:

- use wired equipment for cameras and microphones (and not e.g. wireless routers)
- do not deploy Wi-Fi access points or activate personal hotspots on smartphones, especially in the 2.4 GHz and 5 GHz spectrum
- do not have both wired and wireless connections to the Consilium service active at the same time on one device

REMOVAL OF TECHNICAL EQUIPMENT

- ➡ All equipment must be removed via the Etterbeek entrance:
- on Friday 16 December between 8.00 and 18.00

Contacts: Stavros SPYRIDONOS, mobile: +32 (0)473 64 05 07 presse.dechargement@consilium.europa.eu

SATELLITE VEHICLES

- ➡ Satellite vehicles must be parked on Place Jean Rey behind the Council building. Parking permit to be requested.

Contacts and technical questions: Federico BAGIOLI, tel. : +32 (0)2 281 68 29, mobile: +32 (0)473 52 19 64 presse.standup@consilium.europa.eu

AUDIOVISUAL SERVICES

Video coverage is provided by the Council's host broadcaster.

Video/photo distribution platform

council.eu/tv

All photos, as well as host broadcaster footage (arrivals, departures, roundtable, press conference) can be downloaded in HD broadcast quality and used free of charge (indicating as source 'European Union'). The video files are available shortly after the event.

Live Streaming

European Council events are also available via the "Council live" page video.consilium.europa.eu

TV/radio booth services - procedure

1. Tel. + **32 (0)474 40 36 29**
 2. Please identify yourself by naming your TV station
 3. Have your workspace number ready (e.g. E60)
 4. Advise which signal you would like to receive where (e.g. switch German briefing to line B in workspace E60)
- For advance bookings, please contact councilsignals@be.emglive.com

Satellite services

<https://www.eurovision.net/events/news#>

<https://audiovisual.ec.europa.eu/en/about/eb>

PLEASE NOTE THAT IS FORBIDDEN:

- To film or to photograph the security installations and personnel
- To use drones inside and outside the council premises

ACCESS TO THE JUSTUS LIPSIUS BUILDING

The Belgian federal police will establish a security perimeter around the JL and EB and will refuse access to anyone without an accreditation badge and identity document.

Main access to the Press Centre

Side entrance of the Justus Lipsius building (Rue Froissart, near Rondpoint Schuman) upon presentation of proof of identity and accreditation badge. Everyone entering the building will undergo a security check.

Parking

Parking inside the security perimeter is not permitted.

Public transport

- Metro (Lines 1 and 5) - Schuman and Maalbeek stations. Please check latest information on www.stib.be about changes due to the security perimeter in Schuman area.
- Trains (SNCB) - Schuman station www.b-rail.be

Taxis

- Corner of Rue de la Loi and Boulevard Charlemagne
- Crossroad of Rue Franklin and Rue Archimède (behind the Berlaymont building)

CATERING

Press bar (press centre - level 00)	
Wednesday 14 December	08.00 - until the end of the meeting
Catering self service (Justus Lipsius level 20)	
Wednesday 14 December	08.30 - until the end of the meeting

Any changes to opening hours will be announced on internal screens.

Water fountains can be found at several points around the Press Centre.

SERVICES

Lockers

Lockers are available in the Press Centre (behind the main press room on level 00).

Cash dispenser

Cash dispensers can be found on Rond-Point Schuman.

Lost property

Lost property may be retrieved from the reception desk at the main entrance. The General Secretariat of the Council is not liable for the loss of any items belonging to members of the press. We recommend that you use the lockers provided.

Medical Assistance

A first aid stand can be found at Justus Lipsius building level 10.

**PLEASE NOTE THAT SMOKING IS NOT
ALLOWED IN THE JL AND EB BUILDINGS**

WEBSITE AND SOCIAL MEDIA

Website: www.consilium.europa.eu

Twitter (hashtag #EUASEAN):

President of the European Council: [@CharlesMichel](https://twitter.com/CharlesMichel) and [@eucopresident](https://twitter.com/eucopresident)

Council of the European Union: [@eucouncil](https://twitter.com/eucouncil)

President's Spokesperson: [@BarendLeyts](https://twitter.com/BarendLeyts)

Press Office of the Council: [@EUCouncilPress](https://twitter.com/EUCouncilPress)

Audiovisual service of the Council: [@EUCouncilTVNews](https://twitter.com/EUCouncilTVNews)

Instagram:

President of the European Council: [@charlesmichel](https://www.instagram.com/charlesmichel)

Council of the European Union: [@eucouncil](https://www.instagram.com/eucouncil)

Facebook:

President of the European Council: www.facebook.com/CharlesMichel

Council of the European Union: www.facebook.com/eucouncil

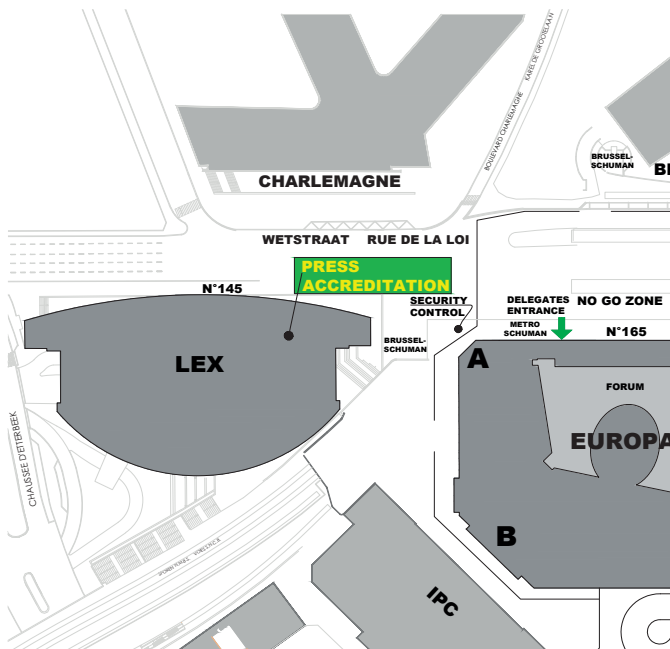
YouTube:

President of the European Council: www.youtube.com/EUCouncil

ANNEXE

PLAN OF ACCREDITATION AND ENTRANCE

1. ACCREDITATION AND ENTRANCE





Rue de la Loi/Wetstraat 175

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