



COUNCIL OF THE EUROPEAN UNION IN LUXEMBOURG - EUROPEAN CONVENTION CENTER LUXEMBOURG

Press Guide



**Council of the
European Union**

This is an internal Council document. It is published by the press office of the General Secretariat of the Council of the European Union (GSC) for Council meetings held in the European Convention Center Luxembourg (ECCL).

General Secretariat of the
Council of the European Union

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PLEASE NOTE THAT COUNCIL MEETINGS
TAKE PLACE IN LUXEMBOURG IN APRIL, JUNE
AND OCTOBER

ACCESS

European Convention Center Luxembourg (ECCL)

Press centre entrance

2, rue Fort Thüngen

1499 Luxembourg

Public and press car parks

'Europe' public car park, Place de l'Europe, access via avenue J F Kennedy.

This car park is free of charge for accredited press representatives. The "Salle de conférences" exit leads to the press centre.

Prior to departure from the ECCL remember to validate your parking ticket at the press info desk. The ticket will then be valid for the following 24 hours.

Parking for satellite vehicles

Parking spaces are available in avenue J F Kennedy and rue Fort Thüngen.

Reservations to be made in advance via the Brussels press centre: press.centre@consilium.europa.eu

Tel. +32 (0)2 281 90 00 – Fax +32 (0)2 281 85 41

Public transport

Public transport between the Central Station and the ECCL is provided by buses 1, 144 and 194. Service starts as early as 5.00 a.m. For more information, please see

www.luxembourg.public.lu

ACCREDITATION

The ECCL press centre applies the same accreditation policy in force at the Council's Justus Lipsius building in Brussels.

Journalists and technicians are granted access upon presentation of:

- A valid national identity card or passport, AND
- Interinstitutional press card issued by the Commission (yellow card), OR
- Council six-month badge, OR
- A letter signed by the editor-in-chief of the media organisation, confirming the professional status of the media representative and his/her assignment to cover the event on behalf of the same media.

Loss of a badge

Report immediately to the accreditation office (press centre entrance) or the information desk
+352 43 02 70000 / 70001 / 70002.

PRESS CENTRE

The press centre is located on four levels (-2, -1, 00 and +1). The press room is located on level 00, the national briefing rooms on levels 00 and +1.

Internal screens

Internal screens broadcasting images and displaying information are located throughout the press centre.

Press conferences

Press conferences and national press briefings will be announced on internal screens.

Services

Members of the press will have access to the following:

- lockers;
- fax machines,
- printers and photocopiers.

BRIEFING ROOMS

Level +1	Level 00
Austria	Belgium
Bulgaria	Czech Republic
Croatia	France
Cyprus	Germany
Denmark	Greece
Estonia	Hungary
Finland	Italy
Ireland	Poland
Latvia	Portugal
Lithuania	Spain
Luxembourg	United Kingdom
Malta	Sweden
Netherlands	
Romania	
Slovakia	
Slovenia	

PRESS CONTACTS AT THE COUNCIL

Please find [here](#) the press contacts as well as the list of press officers of the Council.

MEMBER STATES SPOKESPERSONS

Please find [here](#) the list of spokespersons of the EU Member States

INTERNET ACCESS

Wi-Fi

Wi-Fi is available throughout the press centre. The log-in and password are displayed on the internal screens.

A limited number of network cables will be available. If possible, please bring your own cable.

No PCs are available.

In case of a technical problem, please contact the press information desk (tel. +352 43 02 70000 / 70001 / 70002).

WEBSITE AND SOCIAL MEDIA

Website: www.consilium.europa.eu

Twitter:

Press Office of the Council: [@EUCouncilPress](https://twitter.com/EUCouncilPress)

Audiovisual service of the Council: [@EUCouncilTVNews](https://twitter.com/EUCouncilTVNews)

Facebook: www.facebook.com/eucouncil

YouTube: www.youtube.com/EUCouncil

Instagram: www.instagram.com/eucouncil

AUDIOVISUAL SERVICES

Video coverage is provided by the Council's host broadcaster.

Video/Photo distribution platform - www.eucouncil.tv

All photos, as well as host broadcaster footages (arrivals, departure, round table, press conference) can be downloaded, after registration, in HD broadcast quality and used free of charge (indicating as source "European Union"). The video files are available shortly after the event.

Live streaming

All host broadcaster footages are also available via the Council streaming page <http://video.consilium.europa.eu>

Editing rooms

TV/radio editing rooms are available on levels -1 and -2 of the Press centre (equipped with 2 data connectors, 3 230V sockets, 2 video connectors, 2 audio connectors, 1 TV socket and 2 data links to the EBU control room).

Reservations: tel. +352 4302 57753, info@luxcongress.lu

GENERAL INFORMATION

Telephone calls

International codes:

Austria	+43	Italy	+39
Belgium	+32	Latvia	+371
Bulgaria	+359	Lithuania	+370
Croatia	+385	Luxembourg	+352
Cyprus	+357	Malta	+356
Czech Rep.	+420	Netherlands	+31
Denmark	+45	Poland	+48
Estonia	+372	Portugal	+351
Finland	+358	Romania	+40
France	+33	Slovakia	+421
Germany	+49	Slovenia	+386
Greece	+30	Spain	+34
Hungary	+36	Sweden	+46
Ireland	+353	United Kingdom	+44

For international calls to offices in the ECCL please dial
+352 4302 + five-digit extension,
e.g. tel. +352 4302 70000 (press information desk).
Luxembourg directory enquiries: 11817

A cash dispenser is available in Place de l'Europe.

Lost property

Lost property may be retrieved from the reception desk at the main entrance of the ECCL building. The General Secretariat of the Council is not liable for the loss of any items belonging to the members of the press. The use of the provided lockers is recommended.

Medical assistance

Call the emergency team (tel. 59037 or 59039), approach a member of the security staff present in the building, or dial 112.

Catering services

The restaurant and bar are located on level -2 opposite to the press lobby (2, rue Fort Thüngen). Opening hours will vary depending on the duration of the Council meeting.

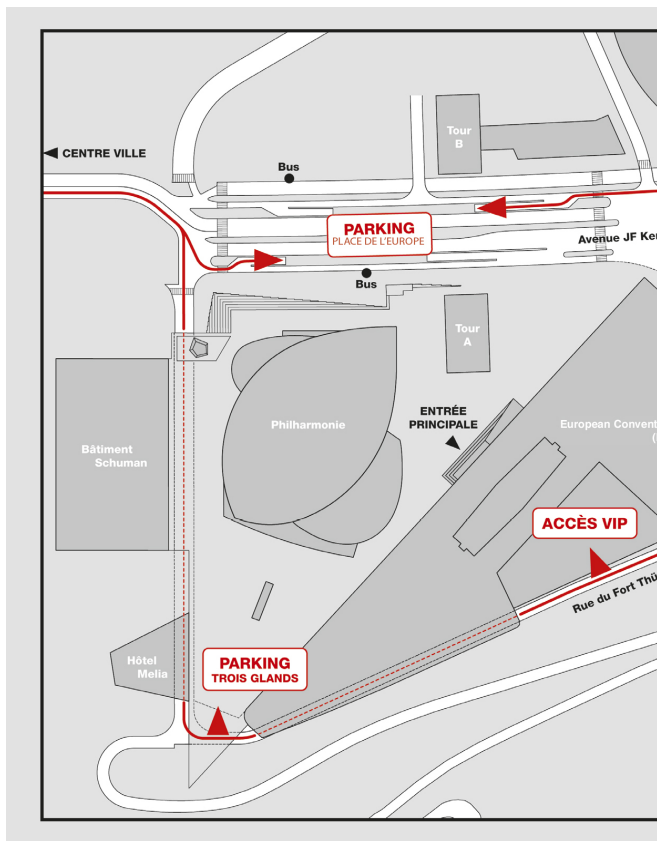
PLEASE NOTE THAT IT IS PROHIBITED TO FILM
OR TAKE PHOTOGRAPHS OF THE SECURITY
INSTALLATIONS AND SECURITY STAFF

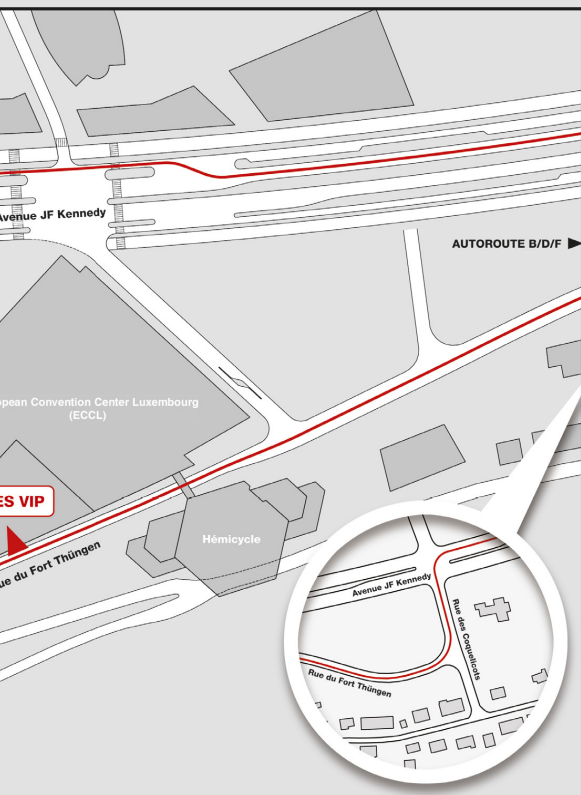
PLEASE NOTE THAT SMOKING IS NOT
ALLOWED IN THE ECCL BUILDING.
THERE ARE NO SMOKING AREAS IN THE PRESS
CENTRE.

ANNEXES

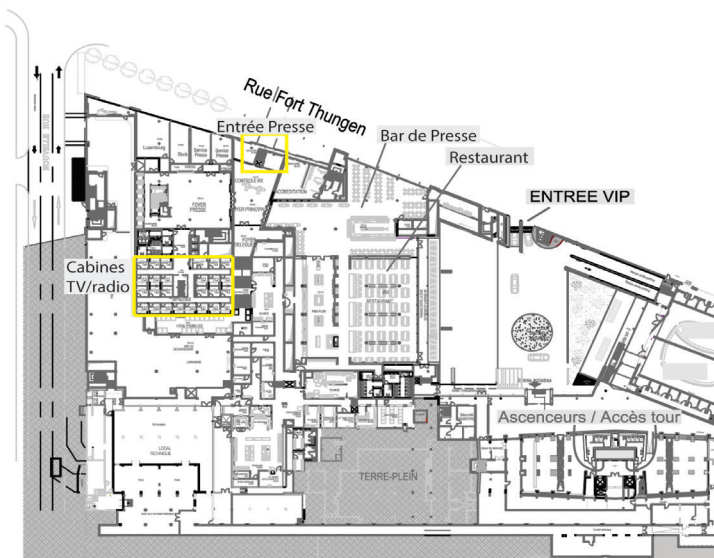
FLOOR PLANS OF THE EUROPEAN CONFERENCE CENTER LUXEMBOURG

1. ECCL PRESS CENTRE





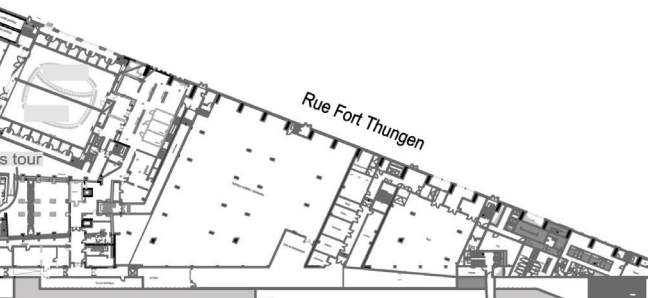
2. ECCL LEVEL -2



13/10/2011

Level -2:

- press entrance (2, rue Fort Thüngen)
- 26 TV/radio cabins
- press bar (seats 181)
- cafeteria (seats 265)
- press lobby
- acces to VIP entrance
- parking spaces for satellite vans



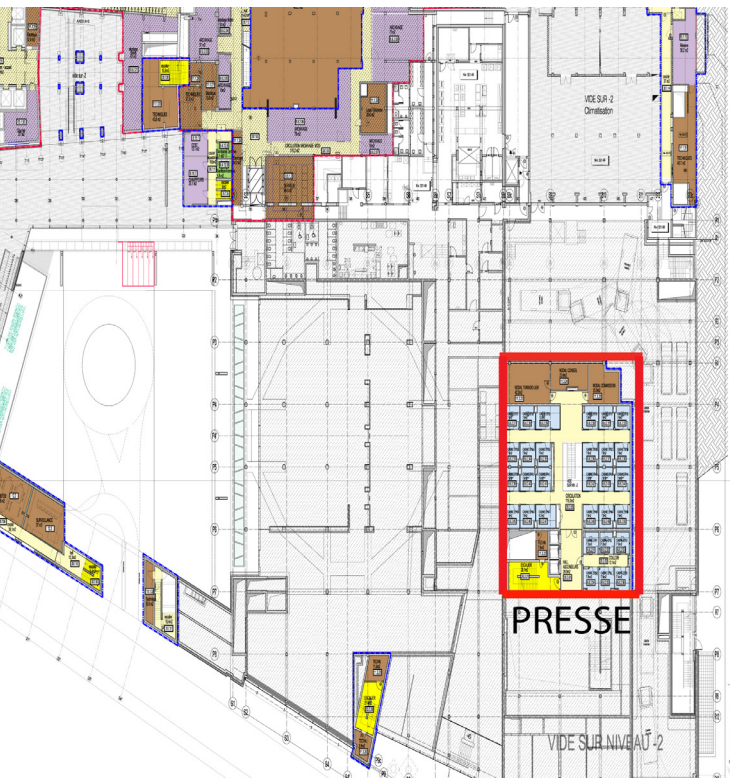
Place de l'Europe

3. ECCL LEVEL -1

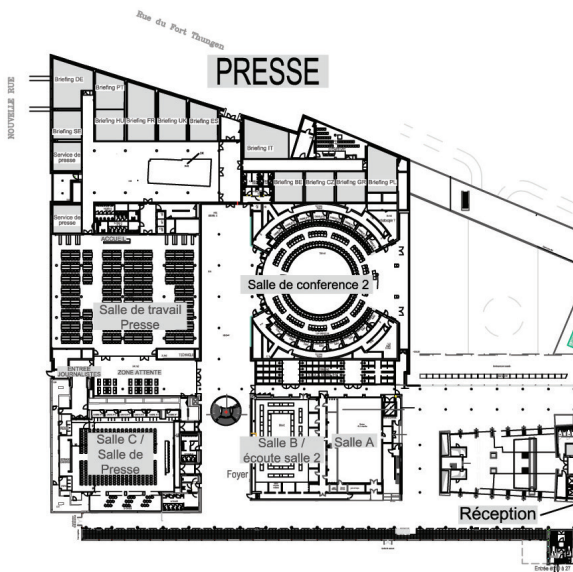


Level -1:

- Council/Commission/EBU control room
- 30 TV/radio cabins

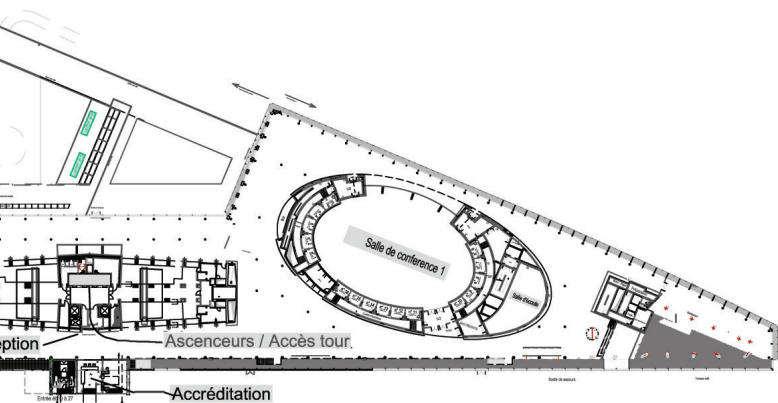


4. ECCL LEVEL 00



Level 00:

- journalists' working room (seats +/- 470 and room for +/- 10 stand-up positions)
- information desk (validation of parking tickets)
- offices of the GSC Press office
- briefing rooms DE, SE, HU, PT, FR, UK, ES, IT, BE, CZ, EL, PL
- press conference room (seats +/- 400)
 - podium
 - 8 interpreting booths
 - control room
 - 2 camera platforms (at centre and back of the room)

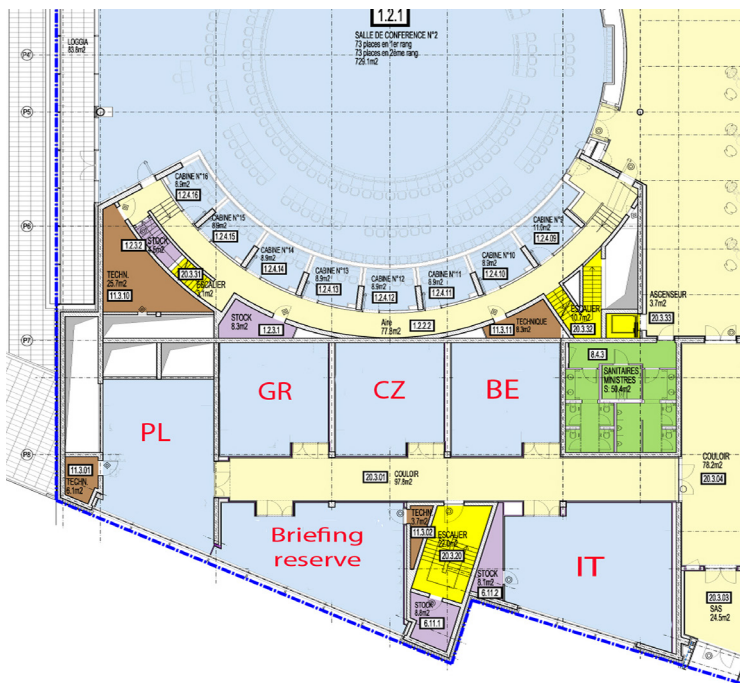


ENTREE PRINCIPALE

Place de l'Europe

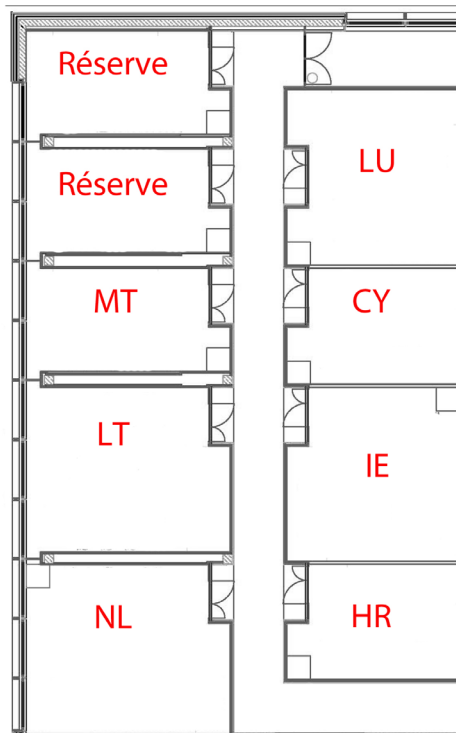
d-up positions)

5. ECCL LEVEL 00 - BRIEFING ROOMS



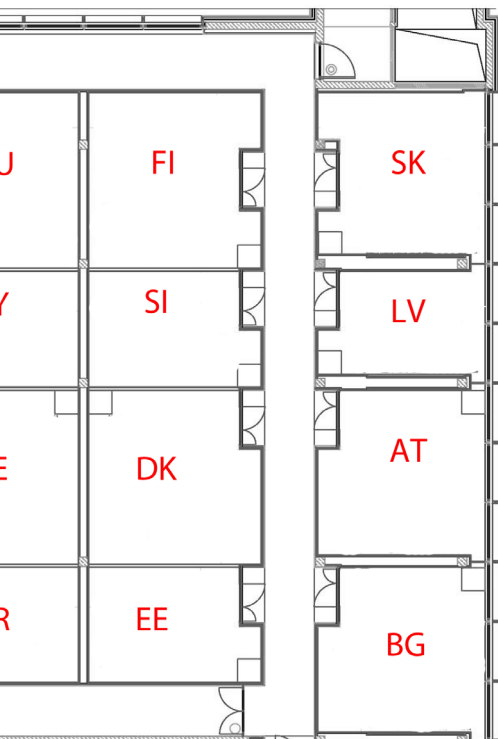


6. ECCL LEVEL +1 - BRIEFING ROOMS



Level +1:

- briefing rooms for NL, LT, MT, CY, IE, LU, EE, DK, SI, FI, SK, LV, AT, BG, RO, HR





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